

June 4, 2020

SUBJECT: Recommendations for Consideration from:  
Audit Committee

MEMO TO: Committee of the Whole

FROM: Colleen Hutt, Deputy Clerk

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The Audit Committee, at their meeting of June 2, 2020, recommended and approved the following for consideration by Council:

Item 9 Closed Session

1. that the Audit Committee rise from closed meeting to consider matters that qualify under the Municipal Act 2001, as amended, specifically under section 239.2 (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, specifically relating to rent negotiations, with the following report:

That the Audit Committee recommend to Council to rebate, or give a credit to those that have paid, in the amount of 100% of the rent to those tenants whose facilities have been closed or are affected by provincial orders impacting their ability to operate, excluding property taxes, during the period of the pandemic as identified in the closed session report.

The following are attached for Council approval:

1. Minutes - June 2, 2020



## AUDIT COMMITTEE MEETING MINUTES

Tuesday June 02, 2020

01:00 PM

### **PRESENT:**

Councillors: Stuart McCormack, Allan Bisback, Norm Arsenault, Gary Burroughs, John Wiens

### **REGRETS:**

### **STAFF:**

Sheldon Randall	Chief Administrative Officer (I)
Kyle Freeborn	Director, Corporate Services/Treasurer
Peter Todd	Town Clerk
Nick Ruller	Fire Chief
Kevin Turcotte	Director of Operations (A)
Nick Alaimo	Deputy Treasurer
Amy Sager	Finance Coordinator

### **OTHERS:**

Lord Mayor Betty Disero

#### **1. Call to Order**

The Chair Councillor McCormack called the meeting to order at 1pm.

#### **2. Adoption of Agenda**

The Chair suggested that Item 9 - Closed Session be moved up on the agenda to be discussed before items 8.1 to 8.8.

Moved by Councillor Bisback that the agenda be adopted as amended.

### **APPROVED.**

#### **3. Conflict of Interest**

No conflicts of interest were declared at this time.

#### **4. Previous Minutes**

The Committee Reviewed the minutes of May 26, 2020.

## **5. Presentations**

There were no presentations at this time.

## **6. Announcements**

There were no announcements at this time.

## **7. Correspondence**

There was no correspondence at this time.

## **9. Closed Session**

Moved by Councillor Arsenault that the Audit Committee proceed to go into a closed meeting to consider matters that qualify under the Municipal Act 2001, as amended:

- Closed meeting held under section 239.2 (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, specifically relating to rent negotiations.

## **APPROVED.**

Moved by Councillor Arsenault that the Audit Committee rise from closed meeting to consider matters that qualify under the Municipal Act 2001, as amended, specifically under section 239.2 (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board, specifically relating to rent negotiations, with the following report:

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## **APPROVED.**

## **8. Business**

### **8.1 Financial Assistance for Commercial Properties**

The Committee discussed the research completed by the Director of Corporate Services and Councillors McCormack and Bisback.

Items 8.2 to 8.8 to be discussed at a future meeting.

## **9. New Business**

The Director of Corporate Services provided an update regarding funding to the Library, Chamber of Commerce, and Museum.

An updated financial forecast will be provided at the next meeting.

An update to capital projects statuses will be provided at the next meeting.

**10. Next Meeting Date**

The next meeting date is to be determined.

**11. Adjournment**

Moved by Councillor Burroughs that the meeting be adjourned.

**ADJOURNMENT: 02:31 PM**