



## Town of Niagara-on-the-Lake Glendale Task Force

The members of the Glendale Task Force met on September 28, 2017, in Council Chambers at 4:00 p.m.

### **PRESENT:**

Chair Terry Flynn, Councillor Paolo Miele, Lianne Gagnon, Linda Morgan, Mathew Rocca, Constable Gina Allan, Ivaylo Valov

### **REGRETS:**

Karen Glauser  
Neil Palmer  
Stephen Kosh

### **STAFF:**

Craig Larmour, Director of Community Services and Development  
Shirley Cater, Manager of Planning  
Rolf Wiens, Manager of Enforcement / Chief Building Official  
Jay Plato, Fire Prevention Officer  
Denise Lundy, Administrative Assistant

### **OTHERS:**

N/A

### **MEDIA:**

N/A

### **CALL TO ORDER**

Chair T. Flynn presided, and called the meeting to order at 4:11 p.m.

### **CONFLICTS OF INTEREST**

Lianne Gagnon advised that, while she was a resident of Niagara-on-the-Green (NOTG), she would be representing Niagara College at today's meeting.

### **MEMBERS ANNOUNCEMENTS**

Introductions took place.

### **MEETING DATE**

The next meeting of the Glendale Task Force will be held on Wednesday, October 25, 2017 in the Operations Conference Room at 3:00 p.m.

### **MINUTES**

The minutes of the meeting held on August 29, 2017 were adopted as read.

## **DELEGATIONS**

There were no delegations made at this meeting.

## **INFORMATION / CORRESPONDENCE**

N/A

## **BUSINESS**

### **1. Policing**

- a) Members of the committee had previously been invited to attend “Coffee with a Cop” in Virgil on the morning of September 26, 2017, where they were given the opportunity to informally voice any concerns to the Chief of Niagara Regional Police and other members of the NRP who were present.
- b) Constable G. Allan advised that, from data collated over the last four months (June, July, August and September), analysis confirmed there were no set patterns or trends of crime occurring in NOTG. It was noted, also, that incidents reported had not increased over this period, and had, in fact, decreased during September (return to school). Examples of complaints received by the NRP were damage to property (8), parking (3), noise (15) and drug related (1). Constable G. Allan added that NOTG was considered to be a safe place.
- c) It was reiterated that complaints must continue to be notified to the Police. It was noted that if any complainants wanted to remain anonymous, an incident number could not be issued.
- d) It was confirmed that there had been an increased presence by Police in NOTG during the period of returning to school. Also, it was noted that the two vehicles assigned to police Niagara-on-the-Lake do, in fact, patrol NOTG during their shifts, as well as patrols by other NRP vehicles.
- e) R. Wiens reported that the By-Law Department had received no complaints out of the ordinary – only the usual type of complaints had been received, e.g. garbage, tall grass.

### **2. Niagara College**

- a) There were many copies of the “Good Neighbour Guide” still available for distribution.

### **3. Fire Prevention**

- a) J. Plato advised that Fire Prevention week this year runs from October 8 to 14.
- b) A visit to Niagara College to promote fire safety has been arranged for the evening of October 10, 2017.
- c) Under the Smoke / Fire Alarm Program, it is anticipated that up to 100 homes in each of the five areas of NOTL will be visited by the Fire Department (NOTL, Virgil, St. Davids, Queenston and Glendale).

- d) An aggressive recruitment drive is currently running to encourage residents (and neighbouring non-residents) to give consideration to becoming a volunteer firefighter (applications for intake in 2018 closes on October 20, 2017; applications following this date will continue to be received, but put forward for intake in 2019).

#### **4. Other Business**

- a) It was noted that other cities and towns with Universities and Colleges located in their areas were investigating the introduction of a Long Term Rental By-Law, such as the one recently adopted successfully by Oshawa.
- b) C. Larmour advised that NOTL Council has, in fact, instructed Town staff to arrange a public meeting in late October / early November, to encourage consultation from residents with regard to long term rental of properties. (It was noted, however, that the issue of long term rental of properties does not only apply to NOTG, and is a relatively common problem throughout NOTL.)
- c) Chair T. Flynn reiterated that the two main areas of concern presently in NOTG are:
- Long term rentals
  - Parking issues
- d) Fencing – Chair T. Flynn advised that he will make enquiries in this respect with the Operations Department.
- e) Notice Board for the Park – Chair T. Flynn will contact the Operations Department to enquire if a notice board for flyers and bulletins can be erected in the park in NOTG.
- f) Sales Pavilion – The Sales Pavilion is one of the first buildings you see when entering NOTG, and it is now appearing shabby due to being closed. It was agreed that the Developers should be contacted in this respect.
- g) Discussion will take place at the next meeting of the Glendale Task Force with regard to consideration being given to items which should be included on the Agenda for the public meeting due to be held late October / early November, 2017.

**ADJOURNMENT:** 5:10 p.m.



**NOTL PUBLIC LIBRARY BOARD MEETING MINUTES**

**Wednesday, June 28<sup>th</sup>, 2017, 7:00 p.m.**  
**Rotary Room**

**Last motion 17-33**

**1. Call to Order**

A regular meeting of the Niagara-on-the-Lake Public Library Board was called to order at 7:11 p.m.

**Present:** Andrew Porteus (Chair), Joy Lambert (Vice Chair), Rochelle Dickenson, Brenda Dyck, Madeleine Lefebvre, Lisa Traficante,

**Regrets:** Terry Flynn (Councillor), Bob Nash, John Wiens (Councillor)

**Staff:** Devin Bateson (Makery Programming), Miranda Payne (Design, Marketing & Communications), Cathy Simpson (CEO)

**2. Deputations**

No deputations were received.

**3. Declaration of Conflict of Interest**

No conflicts of interest were declared.

**4. Approval of Agenda**

**MOTION 17-34:** Moved by B. Dyck that the Agenda be approved. **CARRIED.**

**5. Approval of Consent Agenda**

- 5.1. Library Board Meeting Minutes, May 24<sup>th</sup>, 2017**
- 5.2. Chief Librarian's Report**
- 5.3. Statistics Reports**

**MOTION 17-35:** Moved by J. Lambert that the Consent Agenda be approved. **CARRIED.**

**6. Staff Introductions**

- 6.1. Miranda Payne, Design, Marketing & Communications**
- 6.2. Devin Bateson, Makery Programming**

Contract employees M. Payne and D. Bateson were introduced and each reviewed their

respective job duties.

## **7. Renovation**

### **7.1. Budget Update**

The CEO reviewed the renovation budget and will bring a final report to the September meeting.

**ACTION:** CEO to inform Library Staff that we are still accepting donations for the renovation project.

## **8. Business Arising from the May 24<sup>th</sup>, 2017 Library Board Meeting Minutes**

### **8.1. Board Direct Ask Update**

There were no direct donation ask updates from Board members.

**ACTION:** Library Staff to plan donor wall unveiling.

### **8.2. Grand Reopening Review**

The CEO reviewed both grand reopening events. It was noted that no Town Staff attended the June 23<sup>rd</sup> event.

**ACTION:** CEO to arrange library tours for Town staff.

### **8.3. Art Exhibits**

The CEO reported that the Niagara Pumphouse Art Gallery has decided not partner with the Library to present art shows in the Library Rotary Room.

## **9. New Business**

### **9.1. Ontario Public Library Accreditation**

**MOTION 17 – 36:** Moved by M. Lefebvre that the Niagara-on-the-Lake Public Library begin the accreditation process as governed by the Ontario Public Library Guidelines and Accreditation Council. **CARRIED.**

### **9.2. Policy Committee Meeting**

The next Policy Committee meeting is scheduled for July 13<sup>th</sup> at 7:00 in the CEO's office.

## **10. Board Advocacy & Inquiries**

L. Traficante was asked by the member of the public if the Library's collection is smaller after the renovation. The CEO confirmed the collection size has remained the same.

## **11. Adjournment**

**MOTION 17-37:** Moved by J. Lambert, that the meeting be adjourned at 8:15 p.m. **CARRIED.**

**Next Meeting  
September 27<sup>th</sup>, 2017, 7:00 p.m.  
Rotary Room**

## **Mission Statement**

The NOTL Public Library is a team of professional staff and community volunteers committed to enriching the community by providing access to the world's ideas and information.

## **Vision Statement**

The NOTL Public Library is an important community hub proactively encouraging community connectivity and creative thinking through its quality, future-focused library services.

## **Values**

### **Responsive**

The NOTL PL will respond to community needs and concerns.

### **Current**

The NOTL PL will be up-to-date with respect to media, materials & outlook.

### **Collaborative**

There will be collaboration between the community, the staff and the Library Board.

### **Inclusive**

The NOTL PL will not discriminate on the basis of gender, race, religion or sexual orientation.

### **Informed**

The Library Board and staff will be informed and maintain professional best practices.

### **Innovative**

The NOTL PL will creatively develop and implement innovative policies and practices while striving for excellence in patron service.

### **Respectful**

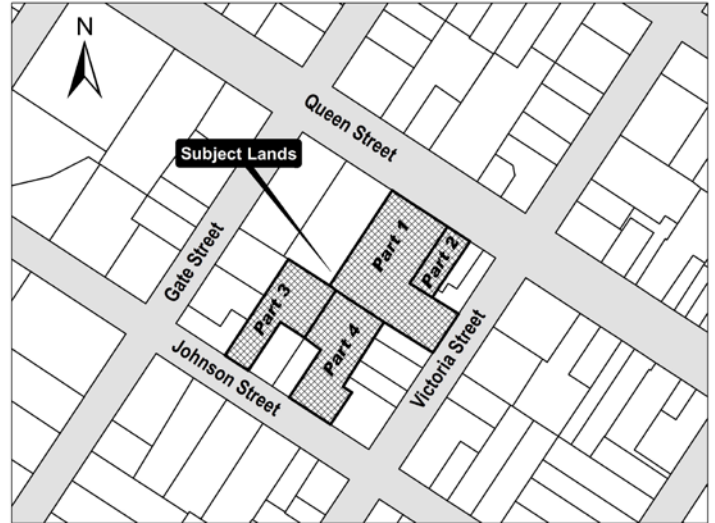
The NOTL PL will demonstrate respect for all patrons and their values.

## NOTICE OF COMPLETE APPLICATION AND PUBLIC INFORMATION MEETING

**114, 118, 122, 126 Queen Street, 219 Victoria Street, and 115, 117, 119  
Johnson Street and 129 Johnson Street  
– Official Plan and Zoning By-law Amendments**

### PURPOSE AND EFFECT OF PROPOSED AMENDMENT

To facilitate construction of a new hotel on Part 1, with underground parking facilities and landscaping on Parts 3 and 4, and facilitate future applications for site plan approval and consent, the effect of the proposed amendments would be to change the official plan designation from Established Residential to Open Space for the rear portions of Parts 3 and 4 to permit open space uses with an exception for a commercial use (underground parking and hotel rooms), and to re-zone the rear portions of Parts 3 and 4 to permit open space uses with an exception for a commercial use (underground parking and hotel rooms). More detailed information regarding the official plan and zoning by-law amendments is provided in the application form.



### HAVE YOUR SAY

The Public Information Meeting is an opportunity for members of the public to gain an understanding of the application(s), provide comments to the applicant and Town, and to ask questions regarding the proposal. A decision on the application(s) will not be made at the Public Information Meeting.

### PUBLIC INFORMATION MEETING

**Date:** October 23, 2017

**Time:** 5:30 – 6:00 pm

**Location:** Council Chambers, Municipal Offices, Town of Niagara-on-the-Lake,  
1593 Four Mile Creek Road, Virgil, Ontario

### WRITTEN SUBMISSION

To provide input in writing, or to request personal notice if the proposed change is adopted, please send a letter c/o Peter Todd, Town Clerk, 1593 Four Mile Creek Road, P.O. Box 100, Virgil, Ontario, L0S 1T0.

### MORE INFORMATION

For more information please contact Denise Horne, Planner I at 905-468-6481 or [dhorne@notl.org](mailto:dhorne@notl.org). A copy of this notice can be found on the Town's website at [www.notl.org](http://www.notl.org).

### LEGAL NOTICE

#### Section 34 of the Planning Act

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Niagara-on-the-Lake before this matter is passed, the person or public body is not entitled to appeal the decision of Town of Niagara-on-the-Lake Council to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting, or make written submission to the Town of Niagara-on-the-Lake before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

If you wish to be notified of the decision of the Town of Niagara-on-the-Lake in respect to this matter, you must make a written request to the Town of Niagara-on-the-Lake, 1593 Four Mile Creek Road, P.O. Box 100, Virgil, Ontario, L0S 1T0.

Dated at the Town of Niagara-on-the-Lake this 6th day of October, 2017.

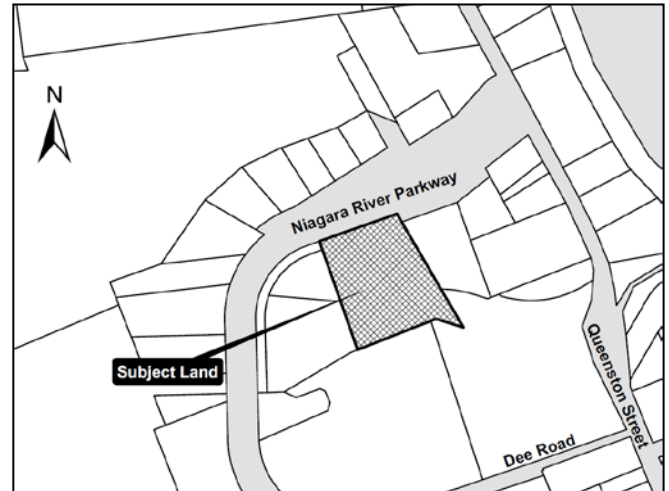
# NOTICE OF COMPLETE APPLICATION AND PUBLIC INFORMATION MEETING 14555 NIAGARA RIVER PARKWAY – OFFICIAL PLAN AND ZONING BY-LAW AMENDMENTS

## PURPOSE AND EFFECT OF PROPOSED AMENDMENT

An application to amend the Official Plan and Zoning By-law has been submitted to permit a future consent application on the subject property. The Official Plan is required to be amended in order to permit a reduced lot frontage from the required 60m. The Zoning By-law is required to be amended in order to permit the proposed new lot.

## HAVE YOUR SAY

The Public Information Meeting is an opportunity for members of the public to gain an understanding of the application(s), provide comments to the applicant and Town, and to ask questions regarding the proposal. A decision on the application(s) will not be made at the Public Information Meeting.



## PUBLIC INFORMATION MEETING

**Date:** October 23, 2017  
**Time:** 5:00pm to 5:30pm  
**Location:** Council Chambers, Municipal Offices  
Town of Niagara-on-the-Lake,  
1593 Four Mile Creek Road,  
Virgil, Ontario

## WRITTEN SUBMISSION

To provide input in writing, or to request personal notice if the proposed change is adopted, please send a letter c/o Peter Todd, Town Clerk, 1593 Four Mile Creek Road, P.O. Box 100, Virgil, Ontario, L0S 1T0.

## MORE INFORMATION

For more information please contact Raymond Tung, Urban Design Specialist at 905-468-3061 ext. 312 or [rtung@notl.org](mailto:rtung@notl.org). A copy of this notice can be found on the Town's website at [www.notl.org](http://www.notl.org).

## LEGAL NOTICE

### Section 34 of the Planning Act

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Niagara-on-the-Lake before this matter is passed, the person or public body is not entitled to appeal the decision of Town of Niagara-on-the-Lake Council to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting, or make written submission to the Town of Niagara-on-the-Lake before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there are reasonable grounds to do so.

If you wish to be notified of the decision of the Town of Niagara-on-the-Lake in respect to this matter, you must make a written request to the Town of Niagara-on-the-Lake, 1593 Four Mile Creek Road, P.O. Box 100, Virgil, Ontario, L0S 1T0.

Dated at the Town of Niagara-on-the-Lake this 6<sup>th</sup> day of October, 2017.

## NOTICE OF PUBLIC MEETING

### 14555 NIAGARA RIVER PARKWAY – OFFICIAL PLAN AND ZONING BY-LAW AMENDMENTS

#### PROPOSED CHANGE

An application to amend the Official Plan and Zoning By-law has been submitted to permit a future consent application on the subject property. The Official Plan is required to be amended in order to permit a reduced lot frontage from the required 60m. The Zoning By-law is required to be amended in order to permit the proposed new lot.

#### HAVE YOUR SAY

Input on any proposed matter is welcome and encouraged. You can provide input by speaking at the public information meeting or by making a written submission to the Town.

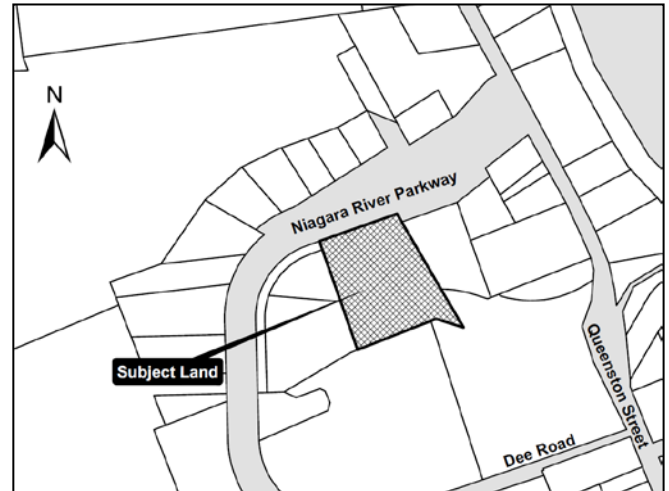
#### PUBLIC MEETING

**Date:** October 30, 2017

**Time:** 5pm or as soon as possible thereafter

**Place:** Council Chambers, Municipal Offices

Town of Niagara-on-the-Lake, 1593 Four Mile Creek Road, Virgil, Ontario



#### WRITTEN SUBMISSION

To provide input in writing, or to request personal notice if the proposed change is adopted, please send a letter c/o Town Clerk Peter Todd, 1593 Four Mile Creek Road, P.O. Box 100, Virgil, Ontario, L0S 1T0.

#### MORE INFORMATION

For more information please contact Raymond Tung at 905-468-3266, extension 312 or [rtung@notl.org](mailto:rtung@notl.org). A copy of this notice can be found on the Town's website at [www.notl.org](http://www.notl.org).

#### LEGAL NOTICE

##### Section 34 of the Planning Act

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Niagara-on-the-Lake before this matter is passed, the person or public body is not entitled to appeal the decision of the Town of Niagara-on-the-Lake Council to the Ontario Municipal Board.

If a person or public body does not make oral submissions at a public meeting, or make written submission to the Town of Niagara-on-the-Lake before this matter is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Municipal Board unless, in the opinion of the Board, there is reasonable grounds to do so.

If you wish to be notified of the decision of Town Council in respect to this matter, you must make a written request to the Town Clerk.

Dated at the Town of Niagara-on-the-Lake this 6<sup>th</sup> day of October, 2017



## **PUBLIC NOTICE**

### **Queen Street Bed Surrounds & Paver Replacements**

October 12, 2017

During the week of October 16, 2017, the Town's Parks Division will commence the second phase of flower bed surround and boulevard paver replacement on Queen Street.

The project will include the replacement of concrete flower bed surrounds with natural stone, and the replacement of incongruous red pavers with grey pavers.

The work is anticipated to take approximately three weeks, and is taking place at this time in order to minimize disruption, permit the longest duration of floral displays, and enable the planting of tulip bulbs for the spring.

Thank you in advance for your understanding and cooperation.

For more information, please contact:

J.B. Hopkins, Parks Supervisor  
905-468-6461