



LORD MAYOR'S YOUTH ADVISORY COUNCIL MEETING MINUTES

Wednesday January 15, 2020
06:00 PM

PRESENT:

Members: Bethany, Clara, Janvi, Kaitlyn, Gioia, Councillor Clare Cameron

REGRETS:

Alexcia, Mykayla, Genevieve, Tannin

STAFF:

Lauren Kruitbosch Community Engagement Coordinator

OTHERS:

Hillary Fleming Brock Young Adult Peer Leader

1. Call to Order

Chair Bethany called the meeting to order 7:30

2. Adoption of Agenda

Moved by Janvi that the agenda be adopted.

3. Conflict of Interest

No conflicts of interest were declared at this time.

4. Previous Minutes

No previous minutes were reviewed.

5. Presentations

There were no presentations made at this time.

6. Announcements

There were no announcements made at this time.

7. Correspondence

7.1 Positive Youth Development Workshop

Lauren Kruitbosch, Community Engagement Coordinator, advised the Council of a

Positive Youth Development Workshop taking place on April 6, 2020, at the MacBain Community Centre.

8. Business

8.1 Annual Plan Document Presentation & Review

Hillary Fleming, Brock Young Adult Peer Leader, presented the start of the Council's Annual Plan document. This document was created by the members of Council at their Team Building and Leadership Training Workshop and further developed in previous meetings. Council members reviewed the plan and spoke to the additional information to be added by each subcommittee. Once all action items and goals have been gathered, the final Lord Mayor Youth Advisory Council Annual Plan will be created and distributed.

8.2 Youth Skating Event

Council members discussed their upcoming Youth Skating Event scheduled for March 7, 2020, at the Fort George Skating Rink. General discussion took place regarding posters and advertisement.

9. New Business

9.1 Climate Change and Environmental Initiatives

Council members discussed various ways they can contribute to and participate in environmental and climate change initiatives. Some of their ideas include planting initiatives, garbage collection, an organized clean up along the Parkway, Fridays for Future initiatives, Hydro's box beautification project, water filling stations, reusable water bottles, and additional electric car charging stations. Further discussion was had regarding the creation of a Public Service Announcement from Council members advising of the chosen initiatives to be backed by Council, and challenging other Mayor Youth Advisory Councils to do the same.

10. Next Meeting Date

Subcommittee Meeting: January 29, 2020

11. Adjournment

8:30 PM

ADJOURNMENT: 08:30 PM



CUSTOMER EXPERIENCE & TECHNOLOGY COMMITTEE MEETING MINUTES

Thursday January 16, 2020
06:00 PM

PRESENT:

Members: Adrian Cooper, Andrew Niven, Councillor Clare Cameron, Jim Brown

REGRETS:

Beckie Fox, Weston Miller

STAFF:

Fred Cervantes	Manager of Information & Technology
Lauren Kruitbosch	Community Engagement Coordinator
Khas Selvarajah	Engineering GIS Technologist

OTHERS:

1. Call to Order

The Chair Andrew Niven, called the meeting to order at 4:30 PM.

2. Adoption of Agenda

Moved by Councillor Clare Cameron that the agenda be adopted.

APPROVED.

3. Conflict of Interest

No conflicts of interest were declared at this time.

4. Previous Minutes

The Committee reviewed the minutes of November 14, 2019.

5. Presentations

5.1 Town Maps - Demonstration

Khas Selvarajah, Engineering GIS Technologist, provided a demonstration of the Town's new online maps, including Fire Incidents Map, Municipal Ash Tree Inventory Map, Burial Site & Marker Lookup Map, Park Locator Map, and Paid Parking Map. General discussion took place regarding incoming data and analytics, geo hubs,

implementation strategies, usage, communication methods and outcomes, future maps, and measurables.

6. Announcements

There were no announcements at this time.

7. Correspondence

There was no correspondence at this time.

8. Business

8.1 Service Delivery Review - Potential Funding Enhancements from the Ontario Government

Fred Cervantes, Manager of Information & Technology, provided an update on the service delivery review and advised on projected timelines. Committee members expressed their interest and desire to be considered as stakeholders in the Service Delivery process.

8.2 Budget Update

Councillor Cameron provided an update on the budget process, advising that Council approved the Capital Budget on December 16, 2019, and will review the Operating Budget on January 20, 2020. Councillor Cameron noted Council's approved motion, "to create a new Capital Project for 2020 with placeholder funding of \$100,000.00 to support the creation of a new Town website, following completion and considering its recommendations of the Service Delivery Review from the Provincial Funding." Further discussion was had around potential budget implications resulting from the outcomes of the Service Delivery Review.

8.3 Strategic Plan Update

Lauren Kruitbosch, Community Engagement Coordinator, showed the Committee a proposed Strategic Plan placemat, included in an Information Report to Council, which is a high-level summary of the overall plan. Lauren advised that the placemat is intended to provide a visually appealing and easy to understand overview of Council's 2019-2022 Strategic Plan pillars and objectives. Notice was given that the final, comprehensive Strategic Plan document will be before Council at their February meeting.

Upon approval, the Customer Experience & Technology Committee will have a chance to review the document and discuss ways in which various strategies align with the Committee's mandate.

8.4 2020 Committee Goals & Long-Term Initiatives

General discussion took place regarding additional measures of tracking customer experiences and feedback by way of survey. The use of iPad kiosks at the exits of Town buildings to encourage public feedback was considered. Staff advised that they would look into this idea further.

In addition, a discussion took place regarding the development of a follow up survey to service requests.

9. New Business

There was no new business at this time.

10. Next Meeting Date

Thursday, February 20, 2020.

11. Adjournment

The meeting was adjourned at 5:15 PM.

ADJOURNMENT: 05:15 PM



GRINDER PUMP COMMITTEE MEETING MINUTES

Wednesday January 29, 2020

09:00 AM

PRESENT:

Members: Angelo Miniaci (Chair), Michelle Adelstein (Vice-Chair), David Snelgrove, Wayne Scott, John Lindsay

Councillors: Norm Arsenault, Erwin Wiens

REGRETS:

Sheldon Randall CAO (A)

STAFF:

Brett Ruck Drainage and Irrigation Superintendent
Environmental Services Supervisor
Brandon Enns Environmental Services Technician

OTHERS:

1. Call to Order

Chair Angelo Miniaci called the meeting to order at 9:00 a.m.

2. Adoption of Agenda

Chair Miniaci moved to adopt the agenda.

3. Conflict of Interest

There were no conflicts of interest at this time.

4. Previous Minutes

David Snelgrove moved to accept the previous minutes from November 21, 2019.

5. Presentations

5.1 Wayne Scott to present the Committee Draft Report.

Wayne Scott gave an overview of the Draft Committee Report providing insight and reasoning for the sections found within the report. This included eight (8) alternatives to their initial recommendation. These additional alternatives were requested by council.

Wayne also noted that the Committee reached out to the Town's insurance provider who informed the Committee that should the Town assume responsibility of the maintenance of grinder pumps it will not reflect in the cost of the Town's liability insurance. Brett Ruck reiterated that should a number of claims be filed, the cost of the Town's liability insurance would likely increase just like any other form of insurance.

Councillor Arsenault suggested that the Committee change the date that any rate changes come into effect to January 1, 2021. He made this suggestion due to the fact that water rates are a budgetary item that is approved by Council for an upcoming year effective January 1st.

Homeowner education was discussed at length. It was determined by both Staff and Committee Members that regardless of who has retained or assumed ownership of the grinder pumps in Town, there should be steps taken towards educating homeowners on proper pump operation and use.

6. Announcements

There were no announcements at this time.

7. Correspondence

7.1 Michelle Adelstein to discuss recent verbal conversations with Pat Kelly from E/One.

Michelle explained that during her conversation with Pat Kelly he told her that he deals with 6 communities that contain grinder pumps. This includes the community of Red Lake which has roughly 300 units. Michelle also shared with the group that in each of those communities the Town has assumed ownership of those pumps.

Councillor Arsenault suggested that this information be added to the Committee's report. Councillor Wiens expressed caution with adding examples of other communities unless we know the specifics of their grinder pump systems.

Councillor Wiens brought up potential issues surrounding the Town maintaining a piece of infrastructure located on private land. He gave the example of restoration costs should gardens and turf need to be excavated to perform maintenance. David Snelgrove explained that the Committee's recommendation would be that the homeowner would have to sign an agreement allowing Town staff to enter their property in order to perform maintenance.

Brett Ruck pointed out to the Committee that upon further investigation and discussion with an engineer in the industry he has discovered that only one pump is necessary to move the sewage in an entire system. However, this can only be achieved if regular maintenance and flushing is performed on the system. The Committee requested further information from the engineer that Brett spoke to.

8. Business

8.1 Status of update regarding request to speak to legal.

- Brett to provide any update regarding legal.

Brett did not have any updates at this time other than that the Town's lawyer is aware of a requested meeting.

- Councillor Arsenault to provide any updates from Council as to follow up of motion request to speak to legal.

Councillor Arsenault explained that he followed up with this matter on January 20, 2019 and that the lawyer has given the Town a timeframe of roughly three to four weeks for a follow up meeting.

9. New Business

9.1 Next steps in follow-up to meeting with legal.

Brett Ruck told the Committee that Town Legal is aware that a meeting is required and the he will follow up with this after the meeting.

9.2 Discussion of submission date to Council of the Committee's Report

Councillor Arsenault reiterated that the Committee should hold off on submitting the report prior to a meeting with Legal. He explained that the recommendations should also accompany an information report that will be submitted by Town Staff.

10. Next Meeting Date

March 4, 2020 at 9:00 a.m.

11. Adjournment

ADJOURNMENT: 11:00 AM