



SHORT TERM RENTAL COMMITTEE MEETING MINUTES

Wednesday April 28, 2021
02:00 PM

PRESENT:

Chair: Rob Browning, Members: Councillor Norm Arsenault, Councillor Gary Burroughs, David Levesque, Jason Clements, John Buchanan, Rene Brewer, Claire Cronier.

REGRETS:

STAFF:

Peter Todd	Town Clerk
Jay Plato	Deputy Chief
Benjamin Hopkins	Supervisor of Enforcement Services
Marilena Basilone	Administrative Assistant

OTHERS:

1. Call to Order

Chair Rob Browning called the meeting to order a 2:00 pm

2. Adoption of Agenda

Moved by Councillor Gary Burroughs that the meeting agenda be accepted as presented.

APPROVED.

3. Conflict of Interest

No conflicts were declared at this time.

4. Previous Minutes

Moved by Councillor Norm Arsenault that the Short Term Rental Committee minutes of

April 21, 2021 be adopted as amended.

APPROVED.

5. Business

5.1 Enforcement Statistics Update

Town Clerk, Peter Todd provided an overview on the additional STR enforcement statistics requested by the Committee.

5.2 Granicus Update

Town Clerk, Peter Todd advised staff is working on a communication strategy for the roll out of this program. Staff will provide a presentation on the communication strategy at a future meeting.

5.3 Review of Issue Tracker

The Committee discussed the current definitions and descriptions of the Short Term Rentals categories outlined in the Short Term Rental By-laws.

The Committee discussed the following items:

- The description and potential changes that will be recommended to Council for the Bed and Breakfast category.
- The description and potential changes that will be recommended to Council for the Cottage Rental category.
- The definition and potential changes that will be recommended to Council for the Suite category.

The Committee will continue to review and discuss the definitions of the Short Term Rentals categories outlined in the Short Term Rental By-laws at the next meeting.

6. New Business

No new business discussed at this time.

7. Next Meeting Date

May 5, 2021

8. Adjournment

Moved by Councillor Gary Burroughs that the meeting be adjourned.

APPROVED.

ADJOURNMENT: 04:00 PM