



# INCLUSIVITY COMMITTEE MEETING MINUTES

Friday September 27, 2019

10:00 AM

**PRESENT:**

Chair Jamie Knight, Members: Niki Walker, Bex McKnight, Richard Mell, George Webber.

**REGRETS:**

Councillor John Wiens and Virginia Head.

**STAFF:**

Peter Todd            Town Clerk

**OTHERS:**

**1. Call to Order**

Chair Jamie Knight called the meeting to order at 10:05 a.m.

**2. Adoption of Agenda**

Moved by George Weber that the meeting agenda be adopted.

**APPROVED.**

**3. Conflict of Interest**

No conflicts of interest were declared at this time.

**4. Previous Minutes**

4.1    July 30, 2019 Meeting Minutes

Moved by Bex McKnight that the meeting minutes be approved.

**APPROVED.**

**5. Announcements**

No announcements.

## **6. Correspondence**

### **6.1 Regional Report CAO-14-2019 Actions & Resources to Join the Coalition of Inclusive Municipalities**

The Committee agreed that the item will be included on a future agenda for further discussion.

## **7. Business**

### **7.1 Committee Action Plan/ Questions for Review**

At this time the Committee members brought forward questions and suggestions on a potential action plan and areas for further review by the Committee. Discussion included, but was not limited to the following items:

- Inviting comm/ pub going to comm meeting wellness
- How can the Town be more regular and inclusive in disseminating information to the public.
- Accessing information on the website and assessing barriers in order to improve accessibility.
- What success looks like for this committee, what is Council looking to accomplish through this committee?
- The need for open communication to the Committee to provide a safe space for the public and organizations to bring forward concerns, ideas, etc
- Collection of data to help support the Committee to identify priorities of the committee and barriers to inclusion in the community

The Town Clerk advised that staff will provide a draft media release for the Committee to review at the next meeting. The media release will provide a call to the public and other organizations to bring forward local interest groups, businesses, and members of the Niagara-on-the-Lake community to share their concerns, goals, and ideas on ways to better achieve inclusiveness within Niagara-on-the-Lake better.

### **7.2 Inclusivity Committee Awards**

Discussion took place regarding the idea of an award to be provided on behalf of Council to recognize a member or business of the community that have shown achievements in the area of promoting a more inclusive Niagara-on-the-Lake.

Moved by Niki Walker that the Committee request staff to investigate the process for including an additional category for Niagara-on-the-Lake Volunteer Awards that would recognize an individual, group, or organization that has promoted / advanced inclusiveness in the Town each year as part of the annual Volunteer Awards.

**APPROVED.**

**8. New Business**

Circulate the policy for inclusive behaviour at community facilities.

**11. Next Meeting Date**

Friday October 25, 2019 10:00 a.m.

**12. Adjournment**

Moved by Bex McKnight that the meetign be adjourned.

**APPROVED.**

**ADJOURNMENT: 11:15 AM**