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## COMMITTEE OF THE WHOLE - PLANNING MEETING MINUTES

February 17, 2026, 5:00 p.m.

Council Members Present: Councillor Tim Balasiuk, Councillor Wendy Cheropita, Councillor Maria Mavridis, Councillor Andrew Niven, Councillor Sandra O'Connor, Councillor Adriana Vizzari, Councillor Erwin Wiens, Lord Mayor Gary Zalepa

Council Members Absent: Councillor Gary Burroughs

Staff Present: Shaunna Arenburg - Deputy Clerk, Grant Bivol - Town Clerk/Manager of Legislative Services, Nick Ruller - CAO, Aimee Alderman - Director of Planning, Building and Development Services, Sumra Zia - Interim Senior Heritage Planner, Taya Devlin - Manager of Policy and Heritage Planning

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### 1. CALL TO ORDER

Councillor Balasiuk called the meeting to order at 5:00 p.m.

### 2. ADOPTION OF AGENDA

Moved by: Councillor Wendy Cheropita

Seconded by: Councillor Andrew Niven

That the agenda be adopted, as presented.

**APPROVED**

### 3. CONFLICT OF INTEREST

**Councillor Maria Mavridis - CLOSED SESSION**

Declared a conflict of interest with the closed item - Glendale Secondary Plan.

**4. CLOSED SESSION**

Moved by: Councillor Sandra O'Connor

Seconded by: Councillor Andrew Niven

THAT Council convene in a closed session at 5:05 p.m. to consider matters that qualifies under Municipal Act, 2001 Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; including communications necessary for that purpose specifically regarding the Glendale Secondary Plan.

**APPROVED**

Moved by: Councillor Andrew Niven

Seconded by: Councillor Wendy Cheropita

THAT the proceedings reconvene at 5:23 p.m. in open session; and

THAT legal counsel proceed as directed with respect to Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; including communications necessary for that purpose specifically regarding the Glendale Secondary Plan.

**APPROVED**

**5. PUBLIC MEETINGS**

**6. MEMBERS' ANNOUNCEMENTS**

**7. DELEGATIONS**

**7.1 Non-Agenda Delegations**

**7.2 Agenda Delegations**

**8. RESPONSE TO DELEGATIONS**

**9. PRESENTATIONS**

**9.1 Old Town Heritage Conservation District**

Sumra Zia, Interim Senior Heritage Planner gave the presentation.

Lord Mayor Zalepa requested the report be put on the floor for discussion alongside the presentation.

## 10. RECOMMENDATION REPORTS

### 10.1 Expansion of Heritage Conservation District – Draft Plan, CDS-26-032

Council discussed and asked questions about the presentation and the report.

Sumra Zia, Interim Senior Heritage Planner, Taya Devlin, Manager of Policy and Heritage Planning and Director Alderman answered questions from Council.

Council directed staff to provide a memo to Council regarding questions asked about the report.

Moved by: Councillor Wendy Cheropita  
Seconded by: Councillor Adriana Vizzari

THAT:

1. The Old Town Heritage Conservation District Plan (Phase 2), prepared by Cultural Spaces, dated February 2026, attached as **Appendix I** to this report, **BE APPROVED**; and
2. The draft designation by-law required under Part V of the Ontario Heritage Act to designate the Old Town Heritage Conservation District, attached as **Appendix III** to this report, **BE FORWARDED** to Council for adoption.

**APPROVED**

## 11. INFORMATION REPORTS AND INFORMATION ITEMS

## 12. NOTICE OF MOTION

## 13. ADJOURNMENT

Moved by: Councillor Andrew Niven  
Seconded by: Councillor Erwin Wiens

That this Council adjourn at 6:23 p.m. to the regular council meeting of February 24, 2026.

**APPROVED**