



MUNICIPAL HERITAGE COMMITTEE MEETING MINUTES

June 14, 2022, 6:30 p.m.

Council Members Present: Councillor(s) Allan Bisback, Clare Cameron Members: Ron Dale, Amanda Demers, Ken Douglas, Philip Hoad, David Parker, Rita Trudeau

Regrets: Drew Chapman

Staff: Marcus R. Létourneau - LHC Heritage Planning and Archaeology
Diego Maenza - LHC Heritage Planning and Archaeology
Ben Holthof - LHC Heritage Planning and Archaeology
Colleen Hutt - Deputy Clerk
Christie New - Administrative Assistant

1. CALL TO ORDER

Vice-Chair Rita Trudeau called the meeting to order at 6:30 p.m.

2. ADOPTION OF AGENDA

Moved by: David Parker
that the agenda be adopted, as presented

APPROVED

3. CONFLICT OF INTEREST

There were no conflicts of interest declared at this time.

4. PREVIOUS MINUTES - April 12, 2022

The previous minutes of April 12, 2022 were reviewed.

5. PRESENTATIONS

There were no presentations at this time.

6. ANNOUNCEMENTS

There were no announcements at this time.

7. CORRESPONDENCE

The Committee reviewed Item Nos 7.1 and 7.2 for information only.

7.1 Salvaged and Stored Timbers - 135 Queen Street

7.2 Ordnance Boundary Stones Project

8. BUSINESS

8.1 66 Prideaux Street

Diego Maenza, LHC on behalf of the Town of Niagara-on-the-Lake, provided a brief overview of the application for Heritage Permit Application and Heritage Restoration and Improvement Grant Application for the replacement of wood windows.

Subo Diao, applicant, expressed he would like to keep the same windows, which he believes are original but far more expensive than a casement window. Would be consistent with the current windows on the front.

The Committee provided the following comments:

- would have liked to see the look of the new windows
- size of glass
- concern - single hung windows better than casement window
- are they keeping with the look of existing windows
- contingent on money to do wood windows
- look of windows because not original could be vinyl
- trim around window should match the building

Moved by: Amanda Demers

That the recommendations contained in MHC-22--012 - Heritage Permit Application and Heritage Restoration and Improvement Grant Application
1.1 any window trim match the trim on the front windows; and

1.2 the windows can be vinyl as long as single hung; and

1.3 and the approval of the window be delegated to the Director of Community and Development Services

APPROVED, AS AMENDED.

8.2 129 Victoria Street

Diego Maenza, LHC on behalf of the Town of Niagara-on-the-Lake, provided a brief overview of the application for Heritage Permit Application

and Heritage Restoration and Improvement Grant Application for repair/replacement of stucco on exterior walls and paint to match the existing colour.

Don George, applicant representing 129 Victoria Street, explained the process of the repair and quotes.

The Committee provided the following comments:

- combination of old and modern system of repair
- cost of invoice
- colour of stucco

Moved by: Ron Dale

that the recommendations contained in MHC-22-011 - Heritage Permit Application and Heritage Restoration & Improvement Grant to repair and replace stucco on exterior wall for 129 be approved as follows:

1.1 The alterations be carried out substantially in accordance with the heritage permit application and accepted quote in Appendix I and Appendix IV.

2.1 The Heritage Restoration & Improvement Grant Application HIP-02-2022 for the repair and replacement of stucco on the upper west elevation for 129 Victoria Street be recommended to Council for Approval subject to the following conditions:

2.1.1 All requirements of the Heritage Restoration & Improvement Grant Program, as per implementing By-law 3989-05, as amended, be fulfilled;

2.1.2 The applicant enter into a Heritage Grant Agreement with the Town prior to the release of grant money, for the approved Heritage Grant. The Town provides up to \$4,687.50 in grant funding and the Region provides matching funding subject to availability;

2.1.3 The Director of Community and Development Services reserves the right to reduce the amount of grant funding released if the final invoice for the project is less than the approved amount in condition 1.1

APPROVED

8.3 240 Centre Street

Ben Holthof, LHC on behalf of the Town of Niagara-on-the-Lake, provided a brief overview of the application for Heritage Permit Application and Heritage Restoration and Improvement Grant Application for a repair and

reconstruct an interior staircase. Proposing to have a replica staircase built and to incorporate as much of the original materials as possible.

The committee provided the following comments:

- look/details of staircase
- could not support rebuild should be restored with original materials
- preservation of original material key
- lack of transparency with quotes
- 2 separate quotes on sub-contractor letterhead

Moved by: Amanda Demers

That the recommendations contained in MHC-22--010 - Heritage Permit Application and Heritage Restoration and Improvement Grant Application be amended as follows:

1.1.1 All requirements of the Heritage Restoration & Improvement Grant Program, as per implementing By-law 3989-05, as amended, be fulfilled.

1.1.2 The repair and reconstruction work of the staircase be completed to the satisfaction and approval of the Director of Community and Development Services;

1.1.3 The applicant enter into a Heritage Grant Agreement with the Town prior to the release of grant money, for the approved Heritage Grant. The Town provides up to \$5,000.00 in grant funding and the Region provides matching funding subject to availability;

1.1.4 The Director of Community and Development Services reserves the right to reduce the amount of grant funding released if the final invoice for the project is less than the approved amount in condition 1.1.

1.1.5 This Heritage Restoration & Improvement Grant be approved with the understanding that this is not to be considered precedent setting and represents a unique case.

1.1.6 Two separate quotes required before release of grant monies provided on subcontractors letterhead.

APPROVED, AS AMENDED.

9. NEW BUSINESS

There was no new business.

10. NEXT MEETING DATE

11. ADJOURNMENT

Time 7:51pm