
**THE CORPORATION OF THE
TOWN OF NIAGARA-ON-THE-LAKE**
OFFICE OF THE TOWN CLERK

Notice of Motion

INTRODUCTION DATE: May 27, 2025

SUBJECT: Motion re: Delegations

REQUESTED BY: Councillor Burroughs

SECONDED BY: Councillor O'Connor

WHEREAS Council welcomes public input and values the opportunity of reviewing delegation materials to ensure more meaningful engagement with delegations; and

WHEREAS Policy P-CAO-25-01 in respect of delegations stipulates that "A written copy of the presentation and/or summary of remarks and all related documentation must be submitted to the Town Clerk no later than 12:00 pm on the Monday prior to the meeting";

THEREFORE BE IT RESOLVED that staff be instructed to enforce adherence to the policy and to remove or refuse delegations that do not meet the aforementioned submission requirement for Committee of the Whole and/or Council meetings unless the delegation has registered exclusively for the purpose of addressing questions from Council/Committee.