
Memorandum

APAC-C 2-2025

Subject: Soil Health Working Group

Date: February 28, 2025

To: Agricultural Policy and Action Committee

From: Susan McPetrie, Planner

At the November 29, 2024, meeting of the Agricultural Policy and Action Committee (APAC), members requested the formation of a working group to address concerns related to soil health. In response to this, staff have developed a draft Terms of Reference (TOR) for a Soil Health Working Group (attached as Appendix 1) for APAC's consideration.

The TOR outlines the Working Group's mandate, purpose, membership, roles and responsibilities, decision-making considerations, and confidentiality requirements. It also specifies that the group will meet virtually, bi-monthly for a term of one year. The proposed meeting schedule is outline in Table 1.

Table 1: Proposed Working Group Meeting Schedule

Meeting Number	Soil Health Working Group Meeting Dates
1	Friday, April 11, 2025
2	Friday, June 13, 2025
3	Friday, August 8, 2025
4	Friday, October 3, 2025
5	Friday, December 5, 2025
6	Friday, February 13, 2026
7	Friday, April 10, 2026

If the meeting schedule is satisfactory, staff would request that APAC identify the members they wish to have on the Working Group. Following the successful population of the committee, staff will coordinate the first Working Group meeting.

Respectfully submitted and signed by

Susan McPetrie
Planner