



Department of Administration
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**THE CORPORATION OF THE
TOWN OF NIAGARA-ON-THE-LAKE**
OFFICE OF THE TOWN CLERK

Notice of Motion

INTRODUCTION DATE: <Council Meeting Date>

SUBJECT: <Title of Motion>

REQUESTED BY: <Name of Council Member>

WHEREAS <input relevant legislation corresponding to motion (if applicable)>

WHEREAS <input historical background information relating to motion (if applicable)>

THEREFORE BE IT RESOLVED that staff report back detailing the resources
(staff/time/budget) needed to <input desired outcome of motion if passed>.

**I acknowledge that this Notice of Motion will be given consideration at the
DATE<Council/Committee> meeting**