

THE CORPORATION
OF THE
TOWN OF NIAGARA-ON-THE-LAKE
BY-LAW NO. 2025-012

**A BY-LAW TO ESTABLISH FEES AND CHARGES TO BE
COLLECTED BY THE CORPORATION OF THE TOWN OF NIAGARA-
ON-THE-LAKE AND RESCIND BY-LAW NO. 2024-034 AND ANY
AMENDMENTS THERETO**

WHEREAS Sections 8, 9 and 11 of the *Municipal Act, 2001*, S.O. 2001, c.25, authorize a municipality to pass by-laws necessary or desirable for establishing and requiring the payment of fees and charges for information, services, activities and use of Town property;

AND WHEREAS Section 391 *Municipal Act 2001*, S.O. 2001, c. 25, as amended, provides for a municipality to pass by-laws imposing fees or charges on persons for services and activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS Section 69(1) of the *Planning Act*, R.S.O. 1990, Chapter P.13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications in respect to planning matters;

AND WHEREAS the Council of The Town of Niagara-on-the-Lake deems it expedient to pass such a by-law and consolidate and update the fees and charges to be collected by the various departments of The Town of Niagara-on-the-Lake;

**NOW THEREFORE COUNCIL OF THE CORPORATION OF THE TOWN OF
NIAGARA-ON-THE-LAKE HEREBY ENACTS** as follows:

1. that the following fees and charges of the Corporation of the Town of Niagara-on-the-Lake as set out in Appendices "I" to "VII", attached hereto and forming part of this By-law be approved as follows:

a) Corporate Services	- Appendix I
b) Fire and Emergency Services	- Appendix II
c) Public Works	- Appendix III
d) Parks and Recreation	- Appendix IV
e) Planning Application Fees	- Appendix V
g) Sign Permit and Property Standards	- Appendix VI
i) Cemetery Marker Fees	- Appendix VII
2. that where this By-law establishes a fee and charge for a fee or charge that also exists in another approved By-law, that predates the effective date of this By-law, the fee and charge in this By-law shall be the applicable fee and charge, and the other By-law is hereby effectively amended;
3. that the appendices attached are a consolidated list of approved fees and charges that will be reviewed annually and may be amended from time to time as approved by Council, with an amendment to the appendices attached, and further that the consolidated list of fees and charges be updated from time to time to reflect Council's approval.

4. Should any part of this by-law, including any part of the appendices be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the by-law shall be severable and that the remainder of this by-law including the remainder of the appendices attached, as applicable, shall continue to operate and to be in force and effect;
5. that this By-law shall come into force and take effect immediately.

READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 18TH DAY OF MARCH 2025.

LORD GARY ZALEPA

TOWN CLERK GRANT BIVOL

Corporate Services User Fees & Service Charges

Appendix A

*excludes HST unless otherwise noted

USER FEE DESCRIPTION	2025 Approved
Tax Information & Updates	
Tax Certificates	\$70.00
Tax Certificates - Rushed (within 5 business days)	\$100.00
Tax Search for Lawyers - Faxed	\$50.00
Tax Search Fees - Cost/Hr, minimum 1 Hr Charge	\$60.00
Tax Information Request- Current Year- Per Roll	\$15.00
Tax Information Request- Prior Year- Per Roll & Year	\$35.00
New Rolls Added from Previous Year End	\$40.00
Ownership & Mortgage Updates	\$40.00
Mortgage Company Administration Fee	\$17.00
Hunting License	
Resident	\$10.00
Non-Resident	\$15.00
Dog License	
Intact (Before Jan 1/After Jan 1)	\$25.00/35.00
Altered (Before Jan 1/After Jan 1)	\$15.00/25.00
Replacement Dog Tag/Municipal Transfer	\$3.50
Kennel License (minimum 10 acres and registered with the Canadian Kennel)	\$75.00
Purebred License (maximum 3 dogs, all same breed)	\$75.00
Recycling & Organics Containers	
• Fees charged for recycling & organics containers are set by Niagara Region	
Short -Term Rental License's	
Application Fee for new license (non-refundable)	\$800.00
Renewal Fee (every 4 years)	\$600.00
1 - 4 year license/bedroom	\$290.00
Appeal Fee (non-refundable)	\$305.00
Signs:	
Vacancy/No Vacancy Sign	\$25.00
B&B Sign (refundable deposit)	n/a
Parking Permits (includes HST)	
Residential Parking Permits:	
3 hour- Metered Parking Zone	\$35.00
Replacement: 3 hour- metered parking zone (due to license plate change and must return valid parking permit before replacement will be issued)	\$7.00
Niagara-on-the-Green Resident Permit	\$30.00
Tenant Parking Permit- Per Month	\$40.00
Dedicated Permit- Per Year	\$15.00
Bus Parking Permits	\$55.00
Water on Construction Fees (*subject to approval of water rates)	
Flat Fee - Based on Meter Size	
Up to ¾"	\$443.00
1"	\$510.00
1 ½"	\$582.00
2"	\$773.00

USER FEE DESCRIPTION	2025 Approved
3"	\$2,178.00
4"	\$2,699.00
6"	\$3,919.00
8"	\$5,310.00
10"	\$7,220.00
Development Charges	
Administration Fee (Section 26.1 of Development Charges Act, 1991)	\$500.00
OTHER	
Transfer Fee to Tax Account	\$45.00
Reminder Notices	\$5.00
Special Event Fee	\$100.00
Bank Service Fees (NSF) (includes HST)	\$45.00
Photocopies	\$1.00
Map Sales	\$5.00
Commissioning of Documents/Certifying - Fee per document	\$25.00
Agreements (includes HST)	\$900.00
Consent for Removal of Agreement from Title (includes HST)	\$900.00
Additional Documents to be Registered or Deleted	\$100.00
Additions to the Tax Roll	\$75.00
Tenders for Tax Sale	\$25.00
Flags (includes HST)	\$45.00

Fire and Emergency User Fees & Service Charges

USER FEE DESCRIPTION	2025 Approved
Community Risk Reduction Fees - All fees are charged at an hourly rate unless otherwise noted. One-hour minimum applies	
Fire Safety Inspections (upon request for real estate transaction, legal transactions, accreditation or licensing):	\$79.44/hour
Repeat on-site Fire Safety Inspections	\$79.44/hour
Short Term Rental Mid Point of Licence Inspection <i>(Note: this fee is charged for the required mid point of licence inspection, as identified within consolidated By-Law 4634-13)</i>	\$79.44/hour
Short Term Rental Re-inspection Fee <i>(Note: this fee shall apply to all Short Term Rental re-inspections, if the initial inspection for licencing is failed)</i>	\$79.44/hour
Fire safety inspection to verify compliance with an inspection order issued as a result of fire code violations, conducted as part of the pro-active inspection schedule <i>(Note: these fee's shall be charged for any subsequent inspections beyond the initial follow up inspection)</i>	\$79.44/hour
Follow-up fire safety inspection to verify compliance with an inspection order issued as a result of fire code violations <i>(Note: these fee's shall be charged for any subsequent inspections beyond the initial follow up inspection)</i>	\$79.44/hour
Fire Safety Plan Review <i>(Note: This fee shall be charged for any subsequent reviews required beyond the initial review, at the inspectors discretion)</i>	\$79.44/hour
Fire Safety Training	\$79.44/hour
Fire Extinguisher Training	\$79.44/hour
Smoke Alarm Recovery Cost when supplied as part of Public Education Programming	\$30/each
Carbon Monoxide Alarm Recovery Cost when supplied as part of Public Education Programming	\$30/each
Combination Smoke and Carbon Monoxide Alarm Recovery Cost when supplied as part of Public Education Programming	\$35/each
Completion of AGCO forms and any required inspections.	\$79.44/hour
Property file search <i>(Note: Search of property files for information such as previous fire code violations, outstanding work orders and retrofit requirement compliance)</i>	\$79.44/hour
Special Occasion Permit Letters <i>(Note: Agency letter for special occasion permit application)</i>	\$79.44/hour
Administration Fee (to be applied as an additional line item to all invoices)	\$30.00 per invoice
Operational Fees - All fees are charged on an hourly rate, unless otherwise noted. One-hour minimum, with subsequent incurred time invoiced in half-hour increments.	

USER FEE DESCRIPTION	2025 Approved
Preventable False Alarm Responses (Note: This fee is chargeable to the owner of the property at which the alarm was activated, as defined in Section 1 of the Ontario Fire Code, O. Reg. 213/07 as amended, for every third and subsequent occurrence in a 12 month period, where fire department vehicles are dispatched, and the fire department determines that the response was due to a Preventable False Alarm. Charges for a Preventable False Alarm may or may not be applied at the discretion of the Fire Chief)	\$878.00/hour/apparatus (to maximum of 3 apparatus)
Malicious Act Responses (Note: This fee is chargeable to the owner of the property at which the alarm was activated, as defined in Section 1 of the Ontario Fire Code, O. Reg. 213/07 as amended, for any Malicious Act where fire department vehicles are dispatched, and the fire department determines that the response was due to a Malicious Act. Charges for a Malicious Act may or may not be applied at the discretion of the Fire Chief)	\$878.00/hour/apparatus (to maximum of 3 apparatus)
Response due to failure to notify (Note: This fee is chargeable to the owner of the property at which the alarm was activated, as defined in Section 1 of the Ontario Fire Code, O. Reg. 213/07 as amended, for each occurrence where fire department vehicles are dispatched to an activated fire alarm where the fire department determines that the alarm was caused by either a test or repairs to the alarm system where the owner failed to notify their alarm system or the fire department. Charges for a response due to failure to notify may or may not be applied at the discretion of the Fire Chief)	\$878.00/hour/apparatus (to maximum of 3 apparatus)
Fire Alarm Standby Charges (Note: This fee is charged when fire department vehicles and crews are required to standby, as noted within S.O.G. 529, due to no key holder responding or responding from a distance greater then 30 minutes away.)	\$878.00/hour/apparatus (to maximum of 3 apparatus)
Event Standby Charges (Note: This fee is charged when fire department vehicles and crews are requested to provide standby. The standby requests may include, but are not limited to, standing by at special events, providing standby for businesses or standing by at events that require rescue teams to be present)	\$878.00/hour/apparatus
MTO billing for Vehicle Collisions and Fires on Provincial Highways (Note: This fee is chargeable to the Ministry of Transportation for all vehicle-accident or fire related fire department services that occur on provincial highways)	\$570.50 rate/hour/vehicle
Fire Department response to a natural gas incident (Note: This fee is chargeable where the fire department determines that a natural gas incident has been caused directly by a person or company who has failed to take reasonable precautions, including getting a locate and following proper guidelines regarding digging around locates. Charges for a response due to natural gas incidents may or may not be applied at the discretion of the Fire Chief)	\$878.00/hour/apparatus

USER FEE DESCRIPTION	2025 Approved
Fire Department Response to Open Air Burns <i>(Note: For each staffed fire department vehicle in attendance at an unauthorized open air burn or an open air burn that is being conducted in contravention of the guidelines. Charges for a response due to open air burn may or may not be applied at the discretion of the Fire Chief)</i>	\$878.00/hour/apparatus
Hazardous Materials Spills <i>(Note: Niagara-on-the-Lake Fire & Emergency Services will recover actual costs for consumable materials, in addition to the hourly cost of fire department response for any response involving the containment or clean-up of a hazardous materials spill. The cost will be billed to the owner of the pollutant or the person having control of the pollutant)</i>	\$878.00/hour/apparatus
Illicit Drug Labs and/or Marijuana Grow Operations <i>(Note: Niagara-on-the-Lake Fire & Emergency Services will recover actual costs for consumable materials, in addition to the hourly cost of fire department response for any response involving the response to an illicit drug lab and/or marijuana grow operation)</i>	\$878.00/hour/apparatus
Additional Fire Department Expenses <i>(Note: The owner of a property shall be responsible for the actual costs required to retain a private contractor or rent special equipment in order to preserve property or evidence or eliminate an emergency or risk. Examples include, but are not limited to, renting heavy machinery such as excavators, contracting security services to protect property or contracting the clean-up of hazardous materials or dangerous goods. Additional expenses that may be required to bring a fire under control that may be recovered as part of this by-law include the use of firefighting foam and dry chemical extinguishing devices)</i>	Actual Costs
Billing for Vehicle Collisions on Municipal and Regional Roadways <i>(Note: This fee is chargeable to the at fault vehicle owner for all vehicle-collisions related fire department services that occur on municipal or regional roadways under the Motor Vehicle Collision Cost Recovery Program - 24 Month Pilot)</i>	\$878.00/hour/apparatus
Administration Fee (to be applied as an additional line item to all invoices)	\$30.00 per invoice

Public Works User Fees & Service Charges

USER FEE DESCRIPTION	2025 Approved
Water and Waste Water	
1. Installation of water service (piping to property line):	
19mm Service (Standard)	Actual Cost
(Minimum \$5,000.00 Deposit required)	
Over 19mm Service	Actual Cost
(Minimum \$5,000.00 Deposit required)	
Service Replacement	Actual Cost
(Minimum \$5,000.00 Deposit required)	
Curb Stop Repair/Replacement	Actual Cost
(Minimum \$1,000.00 Deposit required)	
Notes:	
i) Tapping fees for installations between December 15 and March 31 will be on a Time and Materials basis.	
ii) An additional fee will be required for services connecting to Regional Mains.	
iii) The final costs shall be calculated on a cost-plus basis, taking into consideration material, field/office labour, Inspection time, equipment plus HST.	
2. Water on and off charges	
The charge for turning the water supply on or off to a private water service, other than a new service:	
Monday to Friday 7:30am to 4:00pm (Flat rate for each on/off)	\$80.00
Monday to Friday 4:00pm to 7:30am (Flat rate for each on/off)	\$280.00
Saturday All Day (Flat rate for each on/off)	\$280.00
Sunday, & Holidays All Day (Flat rate for each on/off)	\$370.00
3. Water meters (Full cost recovery)	
The cost of ECR meters including touch pad and radio transmitter is:	
All meters 1" and under	\$1,000 Deposit Actual Cost
1.5" and 2" meters	\$2,000 Deposit Actual Cost
3" meters	\$2,500 Deposit Actual Cost
4" meters	\$4,500 Deposit Actual Cost
6" meters	
There is a charge for testing the accuracy of each meter. If the meter does not meet the A.W.W.A. standard limits, deposit will be returned.	
19mm	Actual Cost
	Deposit \$275.00
Over 19mm	Actual Cost
	Deposit \$275.00
4. Private hydrant maintenance	
Annual Charge (plus parts if required)	\$155.00
5. Regional watermains	
Water service and sanitary sewer connections to Regional facilities must be approved by the Region, and applicable administration fee must be paid at the time of application.	
6. Hydrant irrigation deposits/rentals*	
Rental** (required attachments)	\$205.00

USER FEE DESCRIPTION	2025 Approved
50mm Meter, Backflow preventer, "Y" connections, 3 valves	per month
Water Consumption Deposit	\$515.00
Relocating Meter and attachments	\$310.00
*Deposit Required -\$1,000 for all	
7. Bulk water station deposit	
Activation Fee	\$200.00
8. Sewer lateral installation rates (New Installations or Replacements)	
Diameter 125mm and Depth to maximum of 3m	Actual Cost (Deposit \$5,000.00)
Diameter 125mm and Depth greater than 3m*	Actual Cost (Deposit \$7,500.00)
Diameter 38mm and Depth Low Pressure Collection System	Actual Cost (Deposit \$7,500.00)
*New installations or replacements will be contracted out	
Notes:	
i) An additional fee will be required for services connecting to Regional mains.	
ii) Fee for properties requiring a service larger than 125 mm will be based on actual cost with the deposit determined by the Director of Operations for each request.	
iii) The final costs shall be calculated on a cost-plus basis, taking into consideration material, field/office labour, Inspection time, equipment plus HST.	
9. Grinder Pump Purchase (New or Refurbished)	Actual Costs
* (As per signed agreement)	
10. Private drain cleaning charges (Rodding & CCTV)	
Normal Working Hours	\$400.00
After Hours	\$600.00
11. Water Operator Assistance (Hydrant Flow Testing)	
Per Hydrant	\$80.00
Roads Permits and Fees	
Encroachment permit	\$100.00
Construction encroachment permit	\$200.00
Boring within road allowance (Damage deposit)	\$1,000.00
Excavation within road allowance (damage deposit)	\$3,000.00
Entrance culvert installation - up to 400 mm dia.	\$260.00/m
*Extensions less than a 6 m pipe length will be charged for the full pipe length.	(minimum 6m)
Entrance culvert installation - over 400 mm dia.	Actual Cost
*Extensions less than a 6 m pipe length will be charged for the full pipe length.	(minimum 6m)
Driveway curb cut	\$65.00/m
Curb replacement (minimum 3m charge)	\$200.00/m
Sidewalk replacement	\$150.00/m ²
Dedicated parking space signage	Actual Cost
	(Deposit \$355.00)
Special Events Fees	
Special Events Permit	\$100.00
Equipment (Barricades, Pylons & Signs etc.) & Damage Deposit	(Deposit \$200.00)

USER FEE DESCRIPTION	2025 Approved
Engineering review fees	
Preliminary Planning Application Submission Review (Deposit Required)	Actual Cost (Deposit \$500.00)
Notes:	
i) Where any application requires the Town to hire a consultant to review supporting technical studies on behalf of the Town, the applicant shall be responsible for all costs, and those costs shall be payable upon submission of an invoice from the Town.	
Inspection Review for New Development (Deposit Required)	Actual Cost
To be calculated based on the estimated number of working days x daily rate.	\$700.00/per day.
Plan Review (Site Plan Deposit Required)	Actual Cost
Under 2,499m ²	\$5,500.00
2,500m ² - 4,999m ²	\$7,000.00
Over 5,000m ²	\$9,500.00
Plan Review (Plan of Subdivision/Condominium Deposit Required)	
Under 10 lots/units	\$5,500.00
11-20 lots/units	\$8,500.00
21-40 lots/units	\$12,000.00
Over 40 lots/units	\$15,000.00
Hydrogeological Review (Site Plans/Subdivision/Condominium)	Actual Cost (Deposit \$5,000.00)
Road Cleaning Deposit (Site Plans)	
Under 2,499m ²	\$2,000.00
2,500m ² - 4,999m ²	\$4,000.00
Over 5,000m ²	\$5,000.00
Road Cleaning Deposit (Plan of Subdivision/Condominium)	
Under 10 units	\$2,000.00
11-20 lots/units	\$3,000.00
21-40 lots/units	\$4,000.00
Over 40 lots/units	\$5,000.00
Damage Deposit (Site Plans)	
Under 2,499m ²	\$2,000.00
2,500m ² - 4,999m ²	\$4,000.00
Over 5,000m ²	\$5,000.00
Damage Deposit (Plan of Subdivision/Condominium)	
Under 10 units	\$2,000.00
11-20 lots/units	\$3,000.00
21-40 lots/units	\$4,000.00
Over 40 lots/units	\$5,000.00
Plan Revision Review Fee (Lot Grading etc. - at Staff discretion)	Actual Cost
Minor plan revision review fee	\$200.00
Major plan revision review fee	\$500.00
Apportionment Agreements (Site Plans/Subdivisions)	\$200.00
Engineering Records	
Engineering Records Research Fee (Per Hour)	\$100.00
Engineering Plans	
Prints (1-10 pages)	\$10.00
Prints (>11 pages)	\$20.00

Parks and Recreation User Fees & Service Charges

includes HST unless otherwise noted

USER FEE DESCRIPTION	2025 Approved
Arena - Ice Time	
Meridian Credit Union Arena	
Centennial Arena	
Prime Time - Resident	\$ 227.00
Non Prime Time	\$ 173.25
Prime Time - Non Resident	\$ 254.40
Development Ice	\$ 87.00
Minor Sports - Prime time	\$ 152.25
Minor Sports – Non Prime time	\$ 121.50
Day of Ice	\$ 105.50
Non Prime School Rate	\$ 124.25
Notes:	
Prime time hours Monday to Friday 4:00 PM to 11:00 PM, Saturdays and Holidays 6:00 AM to 12:00 Midnight, and Sundays 6:00 AM to 11:00 PM.	
All other times are non prime.	
In order to qualify for resident rates 60% of the group must be residents of Niagara-on-the-Lake.	
Development ice time is permitted during non-prime time only. Development is for training purposes only and permits no more than 9 players on ice. Only one net is provided.	
Minor Sports rate is only for NOTL Minor Hockey & NOTL Figure Skating	
Day of ice is a booking for the day of the event. This is based on schedule availability. Cancelling and rebooking is not permitted	
Arena Ice Time user fees are season based and cross over calendar years.	

USER FEE DESCRIPTION	2025 Approved
Arena - Room Rentals	
Mary Snider Room - Hourly	\$ 25.25
Mary Snider Room - Daily	\$ 116.50
Board room - Hourly	\$ 25.25
Board room - Daily	\$ 116.50
Insurance Fee - Events with Alcohol	\$ 300.00
Arena - Programs	
<i>Public Skating</i>	
Family Pass	\$ 101.00
Adult – Daily Pass	\$ 4.25
Adult – Season Pass	\$ 61.75
Youth/Senior - Daily Pass	\$ 3.25
Youth/Senior Season Pass	\$ 47.50
<i>Parents & Preschool/ Stick & Puck *</i>	
Adults	\$ 3.75
Children	\$ 3.25
<i>Shinny - Noon hour</i>	
Daily	\$ 5.00
Yearly	\$ 178.50
<i>Skate Sharpening</i>	\$ 10.00
Note:	
<i>* HST not charged on youth programs</i>	
<i>The room is available free of charge for all community groups unless they have a special occasion permit.</i>	
Arena - Advertising	
Centennial Arena only	\$ 204.00
MCU Arena only	\$ 466.50
Both Arenas	\$ 554.25

USER FEE DESCRIPTION	2025 Approved
Arena - Summer Floor Time	
Hourly Rentals	\$ 110.50
Daily Rentals - 1 Arena	\$ 1,100.50
Daily Rentals - Both Arenas	\$ 1,936.50
Minor Lacrosse - Hourly	\$ 77.50
Security Deposit (less than 100 attendees)	\$ 200.00
Security Deposit (greater than 100 attendees)	\$ 500.00
Notes:	
<i>Secuity Desposits apply only to special events. Security Deposits do not apply to sport tournaments.</i>	
Court House	
Resident	
Private - Daily	-
Not for Profit - Daily	-
Friday setup	-
Hourly	-
Court House	
Security Deposit	-
Insurance Fee - Events with Alcohol	-
Non Resident	
Private - Daily	-
Not for Profit - Daily	-
Friday setup	-
Hourly	-
Security Deposit	-
Insurance Fee - Events with Alcohol	-
Notes:	
<i>Not for Profit rate applies to registered agencies. The facility must be booked by the NP agency and provide there charitable #</i>	
<i>Private rate applies for private bookings ie; wedding, trade shows, bridal showers, shows.</i>	
<i>Courthouse user fees are season based and cross over calendar years. (Nov - Feb)</i>	
Courthouse is not available for rental in 2025. Shaw Festival has full occupancy	

USER FEE DESCRIPTION	2025 Approved
Queenston Library	
Hall Rental - Daily	\$ 188.75
Hall Rental - Hourly	\$ 24.50
Senior - Hourly	\$ 16.50
Security Deposit	\$ 500.00
Insurance Fee - Events with Alcohol	\$ 300.00
Notes:	
<i>Senior Rate applies when 75% or more of the group are older than 60 years old</i>	
Ball Diamonds	
<i>Virgil Sports Park - Diamond A/B/C</i>	
<i>Memorial Park - Diamond 1</i>	
Residents - hr/diamond	\$ 24.50
Non Residents - hr/diamond	\$ 37.50
Tournament - Residents/hr/diamond	\$ 42.75
Tournament - Non Residents/hr/diamond	\$ 50.25
Tournament - Non-Profit/hr/diamond	\$ 35.25
Ball Diamonds	
Minor Sports - hr/diamond - game	\$ 24.50
Minor Sports - hr/diamond - practice	\$ 18.50
Lights - night/diamond	\$ 18.50
Soccer Fields	
Type A Field	
<i>Memorial Park - A pitch</i>	
Resident	\$ 30.50
Non Resident	\$ 37.50
Minor Soccer - Hourly	\$ 18.50
Additional Lining / Field	\$ 109.50
Lights - Night	\$ 36.50
Changerooms - Night	\$ 30.50

USER FEE DESCRIPTION		2025 Approved
Type B Field		
<i>Memorial Park - B/C/D pitch</i>		
<i>Virgil Sports Park - 1/2/3/4/5 pitch</i>		
Resident	\$	24.50
Non Resident	\$	31.25
Minor Soccer - Hourly	\$	18.50
Additional Lining / Field	\$	109.50
Notes:		
<i>Type A field is a regulation field with lights</i>		
<i>Type B field is a field under regulation size with no lights</i>		
Bandshell & Pavilion		
Bandshell Rental	\$	50.50
Memorial Park Pavilion	\$	55.50
Virgil Sports Park Pavilion	\$	55.50
Gazebo		
Gazebo rental (3 hr blocks)	\$	260.00
Special Event Signage		
New sign/event	\$	420.00
Date change (annual fee)	\$	52.50
Note: this is for the large group event board located at Queen and Mississagua Street. Events must be over 1000 people and operate annually within the Town boundaries.		
Pools		
<i>Niagara Pool</i>		
<i>St. Davids Pool</i>		
Residents		
Swimming Passes		
Youth 4-15	\$	64.00
Seniors 60+	\$	64.00
Adults 16-59	\$	70.00
Family (up to 5 people - same household)	\$	122.25
Guest (1 week only)	\$	23.00

USER FEE DESCRIPTION	2025 Approved
Drop-in Swimming Admissions	
Youth 4-15	\$ 3.00
Seniors 60+	\$ 3.00
Adults 16-59	\$ 4.00
Preschool 0-3	\$ -
Family (up to 5 people - same household)	\$ 16.00
Swimming Lessons	
Parent & Tot/Preschool/Youth Group *	changes to programming
Group - Learn to Swim - Preschool/Child 30 mins (fee is per child, per lesson)*	\$ 6.50
Group - Learn to Swim - Preschool/Child 45 mins (fee is per child, per lesson)*	\$ 9.50
Advanced Group Lessons - Rookie, Ranger, Star, Br. Star (fee is per child, per lesson)*	\$ 9.50
Family/Group lessons *	changes to programming
Semi-Private *	changes to programming
Private *	changes to programming
Private Lesson - 1 participant - 30 mins (fee is per child, per lesson)*	\$ 31.00
Private Lesson - 2 participants - 30 mins (fee is per child, per lesson)*	\$ 18.75
Private Lesson - 3 participants - 30 mins (fee is per child, per lesson)*	\$ 15.50
Bronze Medallion (Fee is per course)*	\$ 174.00
Bronze Cross (Fee is per course)*	\$ 120.00
Swim Team *	\$ 147.00
Aquatics Camp *	no longer offering
Non Resident	
Swimming Passes	
Youth 4-15	\$ 71.25
Seniors 60+	\$ 71.25
Adults 16-59	\$ 78.00
Pools	
Family (up to 5 people - same household)	\$ 136.00
Guest (1 week only)	\$ 25.75
Swimming Admissions	
Youth 4-15	\$ 3.00
Seniors 60+	\$ 3.00
Adults 16-59	\$ 4.00

USER FEE DESCRIPTION	2025 Approved
Swimming Lessons	
Parent & Tot/Preschool/Youth Group *	changes to programming
Group - Learn to Swim - Preschool/Child 30 mins (fee is per child, per lesson)*	\$ 7.00
Group - Learn to Swim - Preschool/Child 45 mins (fee is per child, per lesson)*	\$ 10.75
Advanced Group Lessons - Rookie, Ranger, Star, Br. Star (fee is per child, per lesson)*	\$ 10.75
Family/Group lessons *	changes to programming
Semi-Private *	changes to programming
Private *	changes to programming
Private Lesson - 1 participant - 30 mins (fee is per child, per lesson)*	\$ 34.50
Private Lesson - 2 participants - 30 mins (fee is per child, per lesson)*	\$ 20.75
Private Lesson - 3 participants - 30 mins (fee is per child, per lesson)*	\$ 17.25
Bronze Medallion (Fee is per course)*	\$ 174.00
Bronze Cross (Fee is per course)*	\$ 120.00
Swim Team *	\$ 163.25
Aquatics Camp *	no longer offering
Note:	
<i>* No tax is applied to youth lessons as per legislation</i>	
<i>NEW* Group Swimming Lessons and Private Lessons fees are per child, per lesson. Number of classes may be adjusted for scheduling purposes</i>	
<i>NEW: A 15% discount is available for families registering three or more children in the same Group Swimming Lesson session. This discount applies only to the 3rd child and any additional children (inclusive of Parent & Tot, Preschool 1-5, Swimmer 1-6, Rookie, Ranger, Star, and Bronze Star). The 1st and 2nd children's registrations are not eligible for this discount.</i>	
<i>Swim team registration will include a branded swim cap</i>	
Pool Rental	
Private Rental - hourly (up to 25 people)	\$ 112.25
Additional guard	\$ 29.75
Notes:	
<i>Private Rental includes 2 guards. Additional guards will be added as per Ministry regulations based on swimmers.</i>	

Community Centre - Room Rentals	Rate	Days	2025 Approved	2026 Approved
Auditorium - 3/3	Private	Sun - Fri @ 3	\$ 98.00	\$ 103.00
Auditorium - 3/3	Public	Sun - Fri @ 3	\$ 47.75	\$ 50.25
Auditorium - 3/3	Senior - Day *	Sun - Fri @ 3	\$ 27.25	\$ 28.50
Auditorium - 3/3	Senior	Sun - Fri @ 3	\$ 31.25	\$ 32.75
Auditorium - 3/3 - Non-Resident	Private	Mon - Sun	\$ 105.75	\$ 111.00
Auditorium - 2/3	Private	Sun - Fri @ 3	\$ 67.00	\$ 70.50
Auditorium - 2/3	Public	Sun - Fri @ 3	\$ 35.25	\$ 37.00
Auditorium - 2/3	Senior - Day *	Sun - Fri @ 3	\$ 19.25	\$ 20.25
Auditorium - 2/3	Senior	Sun - Fri @ 3	\$ 22.00	\$ 23.00
Auditorium - 2/3 - Non-Resident	Private	Mon - Sun	\$ 72.25	\$ 76.00
Auditorium - 1/3	Private	Sun - Fri @ 3	\$ 35.25	\$ 37.00
Auditorium - 1/3	Public	Sun - Fri @ 3	\$ 19.50	\$ 20.50
Auditorium - 1/3	Senior - Day *	Sun - Fri @ 3	\$ 11.25	\$ 11.75
Auditorium - 1/3	Senior	Sun - Fri @ 3	\$ 12.75	\$ 13.50
Auditorium - 1/3 - Non-Resident	Private	Mon - Sun	\$ 38.00	\$ 40.00
Auditorium - 3/3		Friday/Saturday	\$ 901.25	\$ 946.50
Auditorium - 3/3 - Non-Resident		Friday/Saturday	\$ 1,351.50	\$ 1,419.00
Auditorium - 3/3	if Booking Sat	Friday	\$ 360.50	\$ 378.50
Kitchen			\$ 90.00	\$ 94.50
Simpson's Pharmacy	Senior	Mon - Sun	\$ 21.00	\$ 22.00
Simpson's Pharmacy	Public	Mon - Sun	\$ 27.75	\$ 29.25
Simpson's Pharmacy	Public	Sat - Sun	\$ 209.00	\$ 219.50
Simpson's Pharmacy	Public	Sat - Sun	\$ 286.25	\$ 300.50
Simpson's Pharmacy	Senior Group	Sat - Sun	\$ 143.00	\$ 150.25
Simpson's Pharmacy	Senior Group	Sat - Sun	\$ 209.00	\$ 219.50
Simpson's Pharmacy - Non-Resident	Private	Mon - Sun	\$ 30.00	\$ 31.50
Mori Nurseries	Senior	Mon - Sun	\$ 16.25	\$ 17.00
Mori Nurseries	Public	Mon - Sun	\$ 23.25	\$ 24.50

Community Centre - Room Rentals	Rate	Days	2025 Approved	2026 Proposed
Mori Nurseries	Public	Sat - Sun	\$ 176.25	\$ 185.00
Mori Nurseries	Public	Sat - Sun	\$ 253.50	\$ 266.25
Mori Nurseries	Senior Group	Sat - Sun	\$ 110.50	\$ 116.00
Mori Nurseries	Senior Group	Sat - Sun	\$ 176.25	\$ 185.00
Mori Nurseries - Non-Resident	Private	Mon - Sun	\$ 25.00	\$ 26.25
Studio Room	Public	Mon - Fri	\$ 19.50	\$ 20.50
Studio Room	Public	Sat - Sun	\$ 19.50	\$ 20.50
Studio Room	Private	Mon - Fri	\$ 35.25	\$ 37.00
Studio Room	Private	Sat - Sun	\$ 35.25	\$ 37.00
Studio Room - Non-Resident	Private	Mon - Sun	\$ 38.00	\$ 40.00
<i>*NEW* Penner</i>	Senior	Mon - Sun	\$ 15.75	\$ 16.50
Penner	Public	Mon - Sun	\$ 23.00	\$ 24.25
Penner	Public	Mon - Fri	\$ 34.50	\$ 36.25
Penner	Public	Sat - Sun	\$ 176.25	\$ 185.00
Penner	Public	Sat - Sun	\$ 253.50	\$ 266.00
Penner - Non-Resident	Private	Mon - Sun	\$ 24.75	\$ 26.00
Board Room	Public	Mon - Sun	\$ 11.50	\$ 12.00
Board Room	Private	Mon - Sun	\$ 18.50	\$ 19.50
Board Room	Private	Mon - Sun	\$ 20.00	\$ 21.00

Community Centre - Room Rentals	Rate	Days	2025 Approved	2026 Proposed
Security Deposit (greater than 100 attendees)			\$ 500.00	\$ 500.00
Security Deposit (less than 100 attendees)			\$ 200.00	\$ 200.00
After hours staffing		Mon - Fri	\$ 39.75	\$ 41.75
After hours staffing		Sat - Sun	\$ 39.75	\$ 41.75
Insurance Fee - Events with Alcohol			\$ 300.00	\$ 300.00
Note:				
<i>This facility rates structure proposed to 2026 due to the facility being available to rent 18 months in advance</i>				
<i>After hours staffing - added cover costs outside of the core hours with an established rate & time. This doesn't apply to Friday & Saturday bulk pricing</i>				
<i>Security Deposits apply to special events</i>				
<i>New customers for bookings must provide proof of residency when creating ActiveNet Account</i>				

USER FEE DESCRIPTION	2025 Approved
Community Centre - Fitness Memberships	
Residents	
Daily pass	\$ 6.00
Monthly - Adult	\$ 26.25
Monthly - Student	\$ 20.00
Monthly - Senior	\$ 17.50
Yearly - Adult	\$ 244.75
Yearly - Student	\$ 202.50
Yearly - Senior	\$ 166.75
Couple - Adult	\$ 327.00
Couple - Senior	\$ 202.50
Family	\$ 363.00
Non Residents	
Daily pass	\$ 6.00
Monthly - Adult	\$ 35.75
Monthly - Student	\$ 29.50
Monthly - Senior	\$ 27.00
Yearly - Adult	\$ 407.75
Yearly - Student	\$ 336.50
Yearly - Senior	\$ 250.75
Couple - Adult	\$ 427.50
Couple - Senior	\$ 336.50
Family	\$ 459.00
Note:	
<i>Family is 2 adults and 2 youth ages 13-20 years old living in the same household</i>	
<i>Student rate applies to youth ages 13-20 years. Must present a valid student ID card upon registration</i>	
<i>Senior rates apply to members age 60 years and older</i>	

USER FEE DESCRIPTION	2025 Approved
<u>Recreation Programs</u>	
Residents	
Camp Programs	
Holiday - late Dec & Jan - per day	\$ 44.00
March Break - per week	\$ 165.50
March Break - per day	\$ 44.00
Summer Camp - per week	\$ 188.25
<u>Recreation Programs</u>	
Residents	
All Camps - Before Care - per day	\$ 6.25
All Camps - After Care - per day	\$ 6.25
Non Residents	
Holiday - late Dec & Jan - per day	\$ 49.25
March Break - per week	\$ 183.75
March Break - per day	\$ 49.25
Summer Camp - per week	\$ 208.50
All Camps - Before Care - per day	\$ 6.25
All Camps - After Care - per day	\$ 6.25
Youth Recreation Programs (per session)	
Resident	
Youth and Family Programming - 30-45 minutes Class	\$ 9.00
Youth and Family Programming - 60 minutes Class	\$ 12.00
Youth and Family Programming - Specialty Class	\$ 15.75
Youth and Family Programing - Drop in Class	\$ 5.00

USER FEE DESCRIPTION	2025 Approved
Non-Resident	
Youth and Family Programming - 30-45 minutes Class	\$ 10.00
Youth and Family Programming - 60 minutes Class	\$ 13.50
Youth and Family Programming - Specialty Class	\$ 17.50
Youth and Family Programing - Drop in Class	\$ 5.50
Note:	
<i>Youth Recreation programs is a per session fee. Weeks may be adjusted for scheduling purposes.</i>	
<i>Final calculation will be the per session fee x the duration of the program</i>	
<i>No tax is charged on youth programs as per legislation.</i>	
<i>New programs will be introduced and will be charged a comparable fee</i>	
<u>Niagara Lake Shore Cemetery</u>	
Interment Rights	
Full Single Lot - Resident	\$ 1,385.00
Full Single Lot - Non Resident	\$ 2,350.00
Full Double Lot - Resident	\$ 2,520.00
Full Double Lot - Non Resident	\$ 4,586.00
Cremation Lot - Resident	\$ 995.00
Cremation Lot - Non Resident	\$ 1,530.00
Child Lot - Resident	995
Child Lot - Non Resident	1530
<u>Niagara Lake Shore Cemetery</u>	
Columbarium A - 1 - 6 - (see notes)	
Lower 2 Levels - Resident	\$ 1,545.00
Lower 2 Levels - Non Resident	\$ 2,300.00
Upper 2 levels - Resident	\$ 1,940.00
Upper 2 levels - Non Resident	\$ 3,175.00

USER FEE DESCRIPTION	2025 Approved
Columbarium B - 7	
Lower 2 levels - Resident	\$ 1,890.00
Lower 2 levels - Non Resident	\$ 2,310.00
Mid 2 levels - Resident	\$ 2,100.00
Mid 2 levels - Non-Resident	\$ 2,916.00
Top 2 levels - Residents	\$ 2,310.00
Top 2 levels - Non Residents	\$ 3,400.00
Columbarium - 8 & 9 (New)	
Level A - Resident	\$ 1,890.00
Level A - Non Resident	\$ 2,310.00
Level B- Resident	\$ 2,100.00
Level B - Non-Resident	\$ 2,600.00
Level C - Residents	\$ 2,310.00
Level C - Non Residents	\$ 2,916.00
Level D - Residents	\$ 2,500.00
Level D - Non residents	\$ 3,400.00
Scattering Grounds & Plaque	\$ 560.00
Interment Charges	
Adult Casket - Resident	\$ 1,470.00
Adult Casket - Non Resident	\$ 1,940.00
Child Casket - Resident	\$ 765.00
Child Casket - Non Resident	\$ 1,125.00
Infant - Resident	\$ 465.00
Infant - Non Resident	\$ 1,125.00
Cremation in Ground - Resident	\$ 546.00
Cremation in Ground - Non Resident	\$ 770.00
Columbarium Niche - Resident	\$ 480.00
Columbarium Niche - Non Resident	\$ 630.00
Additional Cremation - Resident	\$ 130.00
Additional Cremation - Non Resident	\$ 130.00

USER FEE DESCRIPTION	2025 Approved
Surcharges	
Arrival after 3:00 pm per 1/2 hour	\$ 165.00
Saturday Call in for Lot Purchase	\$ 280.00
<u>Niagara Lake Shore Cemetery</u>	
Saturday Casket Interment (before 11 AM)	\$ 640.00
Saturday Cremation (before noon)	\$ 370.00
Saturday late charge per 1/2 hour	\$ 145.00
Interment on Sunday or Holiday	\$ 1,528.00
Disinterment Charges	
Disinterment of Cremated Remains (in ground)	\$ 720.00
Disinterment of Cremated Remains (niche)	\$ 580.00
Disinterment Casket Burial	\$ 3,020.00
Other Fees	
Concrete Liner Including Installation	\$ 975.00
Marker Setting Fee (less than 24" x 12")	\$ 195.00
Marker Setting Fee (more than 24" x 12")	\$ 240.00
Marker (Care and Maintenance)	\$ 113.00
Setting Corner Post	\$ 155.00
Deed Transfer Fee	\$ 115.00
Issuing Duplicate Deed	\$ 115.00
Notes:	
<i>Columbarium A - 1-6 are sold out, this pricing is for repurchases only</i>	
<i>Casket disinterment charges are for excavation only. All other related services and charges are provided by third parties, which may include funeral homes, transfer services and Medical Officer of Health.</i>	

Planning Application User Fees & Service Charges

USER FEE DESCRIPTION	2025 Approved
SITE PLAN	\$ -
ZONING & OFFICIAL PLAN	\$ -
Official Plan Amendment	\$ 9,835
Zoning By-law Amendment	\$ 9,260
Minor Zoning By-law Amendment (e.g. Agricultural Purposes Only (APO), Temporary Use Zoning Renewals)	\$ 3,240
Other By-laws (e.g. deeming, part lot control, Holding (H) removal)	\$ 2,345
SUBDIVISION/CONDOMINIUM	\$ -
Draft Plan of Subdivision/Condominium - base charge	\$ 10,400
Draft Plan of Subdivision/Condominium base charge plus per fee lot beyond the first 10 lots (for an additional maximum charge \$14,000.00)	\$ 170
Final Plan Approval/Condition Clearance	\$ 1,975
Extension of Draft Plan approval	\$ 2,050
Modification of Draft Plan approval	\$ 5,305
Subdivision/Condominium Agreement base charge	\$ 5,585
Subdivision/Condominium Agreement base charge plus per lot beyond the first 10 lots (for an additional maximum charge \$14,000.00)	\$ 170
SITE PLAN	\$ -
Site Plan Application - Standard	\$ 9,070
Site Plan Application - Minor (e.g. minor building addition or parking changes, no supporting studies required)	\$ 2,850
Site Plan Application - Clearance	\$ 750
CONSENT & VARIANCES	\$ -
Minor Variance & Section 45 Applications	\$ 2,475
Fence Variance	\$ 1,140
Sign Variance	\$ 1,140
Consent	\$ 3,240
Combined Minor Variance & Consent Application	\$ 4,950
Final Consent Certification - Condition Clearance	\$ 225
Adjournment/Re-circulation Fee - Minor Variance	\$ 1,270
Adjournment/Re-circulation Fee - Consent	\$ 1,270
Adjournment/Re-circulation Fee - Combined Minor Variance & Consent Application	\$ 1,905
Appeal Fees for Fence & Signs (non-refundable)	\$ 310
TELECOMMUNICATIONS FACILITIES	\$ -
Rapid Processing Stream	\$ 485

USER FEE DESCRIPTION	2025 Approved
Preferred Processing Stream	\$ 1,210
Full Processing Stream	\$ 3,025
PRE-CONSULTATION FEE	\$ -
Consent and Minor Site Plan applications	\$ 500
Telecommunications Facilities	\$ 500
All other Applications (No fee for Variances)	\$ 1,000
<i>Note: Preconsultation Fees will be credited towards the application fee</i>	\$ -
OTHERS	\$ -
Cash-in-lieu of Parkland: Residential - 5% of appraised value; Commercial - 2% of appraised value; Appraised value is considered the market value on the day as determined under the applicable section of the Planning Act	\$ -
Minor Amendment to Agreement (Subdivision, Condominium, Site Plan, Development)	\$ 775
Development Agreement preparation	\$ 310
Cash-in-lieu of Parking (per stall)	\$ 72,805
Heritage Grant Applications - Commercial	\$ 435
Heritage Grant Applications - Residential	\$ 215
Renewable Energy Review	\$ 2,920
Conformity Statement	\$ 225
Zoning/Use Statement Only (Permitted use, liquor license clearance, other)	\$ 105
REFUND OF FEES	\$ -
If an application is withdrawn prior to circulation to commenting agencies, 75% of the fee may be refunded.	\$ -
If an application is withdrawn after circulation to commenting agencies, but prior to the Notice being mailed or advertised for a Committee of Adjustment or Planning and Development Committee meeting, at which the application will be considered, 50% of the fee may be refunded.	\$ -
If an application is withdrawn after Notice of the Public Meeting has been mailed or advertised, but prior to the staff report being prepared, 25% of the fee may be refunded.	\$ -
In addition, any payments outstanding to the Town shall be reduced from the application fee by the Manager of Finance, prior to the refund being issued.	\$ -
REACTIVATION	\$ -
Any application which has been withdrawn or has been inactive for a period of one year shall be considered abandoned and a full fee shall be required to activate a new application.	\$ -
CONSULTING SERVICES	\$ -
Where any application requires the Town to hire a consultant to review supporting technical studies on behalf of the Town, the applicant shall be responsible for all costs, and those costs shall be payable upon submission of an invoice from the Town.	\$ -
LEGAL/ADMINISTRATION FEES	\$ -

USER FEE DESCRIPTION	2025 Approved
Applicants are responsible for payment of all legal fees associated with the registration of documents for Planning approvals	\$ -

Building User Fees & Service Charges

USER FEE DESCRIPTION		2025 (\$/SQ.FT) Approved
1. CALCULATION OF PERMIT FEES FOR CONSTRUCTION		
Permit fees shall be calculated based on the formula given below, unless otherwise specified in this schedule		
Permit fee = SI x A Where: SI = Service Index for Classification of the work proposed; and		
A = Floor area in square fee (sq.ft) of work involved		
2. MINIMUM PERMIT FEE		
Notwithstanding the fees indicated below, a minimum fee of \$150.00 shall be charged for all work, unless otherwise		
3. CLASSES OF PERMITS AND FEES		
3.1 CONSTRUCTION – NEW BUILDINGS, ADDITIONS, MEZZANINES		
Group A - Assembly Occupancies		
-School, church, restaurant, daycare, hall, recreation facility, other		1.97
Group B - Institutional Occupancies		
-Hospital, retention facility, nursing home, other		2.16
Group C - Residential Occupancies		
- Single, Semi, Duplex Dwelling		1.41
- Multiple Unit Dwellings (apartments, townhouses, etc.)		1.41
- Hotel/Motel		1.41
- Other residential		1.41
Group D - Business And Personal Services		
- Office, Bank, other		1.84
- Shell only		1.45
Group E - Mercantile Occupancies		
- Store, plaza/mall, retail shop, other		1.84

USER FEE DESCRIPTION		2025 (\$/SQ.FT) Approved
- Shell only		1.45
Group F - Industrial Occupancies		
- Industrial mall/plaza, garage, plant, factory, warehouse, other		0.93
- Shell only		0.73
3.2 SPECIAL CLASSES OCCUPANCIES		
- Farm Building		0.29
- Greenhouses		0.17
- Trailer/air support structure		minimum fee
- Tent/temporary fabric structure - less than 225 m2		172
- greater than 225 m2		334
Residential		
- Garage/carport/ accessory building		0.4
- Uncovered deck - less than 300 sf		minimum fee
- greater than 300 sf		172
- Covered deck/porch		0.4
- Sunroom/solarium addition		0.93
3.3 ALTERATIONS AND REPAIRS Interior Alterations & Repairs:		
- Group A & B Occupancies		0.67
- Group C, D & E		0.59
- Group F		0.39
- Foundation		0.39
- Finished basement (residential unit)		0.39
- Roof structure		0.17
- Woodstove/fireplace/chimney		minimum fee
- Kitchen Hood Exhaust and Suppression System		263
- Other minor alterations - no plans		minimum fee
3.4 PARTIAL PERMITS/STAGED CONSTRUCTION		
(Percentage of total fee for application occupancy)		
- Foundation (Complete to grade including underground services)		min. fee plus 15% min. fee plus 15%

USER FEE DESCRIPTION	2025 (\$/SQ.FT) Approved
- Building Shell	min. fee plus 75% min. fee plus 75%
4. DESIGNATED STRUCTURES	
- Communication Tower (not including accessory building) - flat fee	289
- Retaining Wall/Pedestrian Bridge	3.47/ft
5. PLUMBING ONLY :	
Residential Services	
- Building sanitary, storm or water services(individually or in combination)	minimum fee
- Interior alterations with or without additional fixtures	minimum fee plus 9.16/ fixture
Other Occupancies:	
- Fixture, appliance, catch basin, interceptor, sewage ejector, roof drain, other	min. fee plus 11.55 each
- Buried Piping (including storm, sanitary & water services)	min. fee or .93/ft
6. DEMOLITION	
- All buildings up to 3,000 sq. ft. (gross)	minimum fee
- Demolitions greater than 3000 sq. ft. (gross)	0.07/sq.ft.
7. MOVE (does not include building)	minimum fee
8. POOL	
- Public	630
- Private (above ground or inground pool)	202
9. WIND TURBINES	
- Pole Type - less than 3KW	minimum fee
- greater than 3KW	289
- Roof mounted	420
10. CHANGE OF USE	133
11. CONVERT A CONDITIONAL PERMIT (to a regular building permit)	265
12. OCCUPANCY (to provide for occupancy of unfinished building)	265

USER FEE DESCRIPTION		2025 (\$/SQ.FT) Approved
13. TRANSFER OF PERMIT		30% of original
14. DEFERRAL OF REVOCATION OF PERMIT		265
15. PERMIT FEES ESTABLISHED BY VALUE		
Minimum fee for first \$1,000 of value plus \$14.25 for each additional \$1,000.		
16. OTHER CHARGES/FEES		
Building Permit Status/Clearance		40
Additional Inspection Request (not identified in regulation)		125/hr
Lot Grading and Damage Deposit (new dwelling unit)		3,000
Damage Deposit		1,500
17. COMMENCEMENT OF WORK - NO PERMIT		
Where construction has commenced prior to the issuance of the required permit for any of the Classes the applicable fee shall be doubled. Construction is considered to be the placing of concrete or any		
18. RE-INSPECTION FEE (due to improper work, not ready or similar) - flat fee		95
19. CONDITIONAL PERMIT FEE REPORT		400
20. LIMITING DISTANCE AGREEMENT		400
21. REMOVAL OF STOP WORK ORDER		250
- Administration Fee		10%
Notes of Schedule "A"		
1. Permit fees are related to \$/square foot, \$/linear foot or flat fee as shown.		
2. Square foot refers to the gross area of all floors above grade as measured to the exterior of the building/structure.		

USER FEE DESCRIPTION		2025 (\$/SQ.FT) Approved
3. Where there is no floor or exterior walls for the project, the area is considered to be the greatest horizontal area of the structure.		
Notes of Schedule "A" continued		
4. There are no deductions from gross floor area for openings such as stairs, ramps, shafts, etc.		
5. Unfinished basements, crawl spaces, attached residential garages up to a double garage, porches and decks are not used in fee calculations of new dwellings units or additions greater than 1000 square feet.		
6. Major Occupancy shall be based on the Ontario Building Code.		
7. If the work cannot be described otherwise, the permit application fee shall be assessed on a contraction value as indicated on		
Item 13 of the Schedule.		
8. Where a permit has been issued and the permit holder requests changes or revisions to the drawings an additional shall be levied at \$95.00/hour rounded to the nearest one-half hours and the Chief Building Official may require a fee deposit prior to commencing review of the proposed revisions.		
9. Lot Grading, Damage and Road Cleaning Deposit (new dwelling unit) is refundable when the construction is complete and the file can be closed including the final grading being confirmed by an Ontario Land Surveyor or Professional Engineer. For construction of townhouses or similar drawings that consist of more than two residential units, the deposits shall be calculated on a per unit basis.		
10. Damage and Road Cleaning Deposit is refundable when;on is complete and the file can be closed.		

By-Law, Sign, Property Standards, and Fence User Fees & Service Charges

USER FEE DESCRIPTION	2025 Approved
Sign Permit Fees	
Awning Sign	126
Banner Sign	63
Canopy	126
Construction Sign	126
Directory Sign	126
Ground sign	126
Mobile Sign (90 days per year)	159
Pole Sign (Glendale Area only)	159
Projecting or Vertical Sign	126
Sandwich Board Sign	63
Subdivision Sign (advertising, marketing, information or sale of units)	189
Temporary Window Sign (QPC) yearly	63
Wall Sign	126
Sign Removal Fees	
Removal of Sign (minimum fee) - (cost shall be calculated per sign)	126
Storage of Sign (per day)	10
Interest	15% per annum
Property Standards Fees	
Property Standards Order	222
(includes zoning order, property standards order, clean yard order, heritage order, fence order)	
Appeal of Property Standards Order	568
Attendance at Appeal Hearing (per officer)	159
Attendance at Provincial/Superior Court (per officer)	159
By-law Enforcement Administration Fee for compliance	10%
(zoning orders, property standards orders, clean yard orders, fence order)	
Property Standards Breach of Order	633
Work Completed for Compliance	100% + 25%
	admin fee

USER FEE DESCRIPTION	2025 Approved
Officer On-site Charge (per hr per officer)	96
Title/Corporate Search	63
Mailing Fee for all Registered Orders (per order)	12
Personal Delivery of a Summons to attend Court	63
Registration/Discharge of Order	189
By-Law Fees	0
Muzzle Order Appeal Fee	300

Parking Meter Zone Fees & Service Charges

SCHEDULE “G” TO BY-LAW 4308AE-20

HIGHWAY	SIDE	FROM	TO	MAXIMUM	TIMES/DAYS	2025 Approved
DAVY STREET	WEST	PICTON STREET	PLATOFF STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
FRONT STREET	NORTH	KING STREET	VICTORIA STREET	8 HOURS	10 AM – 8 PM DAILY (excluding dec.)	\$5.25 / HOUR
FRONT STREET	NORTH	MUNICIPAL PARKING LOT		8 HOURS	10 AM – 8 PM	\$5.25 / HOUR
		(Queen’s Royal Park)			DAILY	
					(excluding dec.)	
GATE STREET	EAST	QUEEN STREET	PRIDEAUX STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
GATE STREET	EAST	QUEEN STREET	JOHNSON STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
GATE STREET	WEST	QUEEN STREET	JOHNSON STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
KING STREET	WEST	QUEEN STREET	PRIDEAUX	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
KING STREET	EAST	BYRON STREET	RICARDO STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
KING STREET	EAST	RICARDO STREET	30M NORTH	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	

HIGHWAY	SIDE	FROM	TO	MAXIMUM	TIMES/DAYS	2025 Approved
KING STREET	EAST	65M NORTH OF PICTON STREET	BYRON STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
KING STREET	WEST	MARKET STREET	JOHNSON STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
KING STREET	EAST	PICTON STREET	PLATOFF STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
KING STREET	WEST	FRONT STREET	PRIDEAUX STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
MARKET STREET	SOUTH	MUNICIPAL PARKING LOT		8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
		(Court House Lot)			(excluding dec.)	
MARKET STREET	SOUTH	REGENT STREET	60M EAST	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
MELVILLE STREET	BOTH	RICARDO STREET	LOCKHART STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
NELSON STREET	NORTH	MUNICIPAL PARKING LOT		8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
		(Nelson Street Lot)			(excluding dec.)	
PICTON STREET	BOTH	KING STREET	WELLINGTON STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
PLATOFF STREET	NORTH	MUNICIPAL PARKING LOT		8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
		(Prince of Wales Lot)			(excluding dec.)	

HIGHWAY	SIDE	FROM	TO	MAXIMUM	TIMES/DAYS	2025 Approved
QUEEN STREET	BOTH	GATE	MISSISSAGUA STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
		STREET			(excluding dec.)	
QUEEN STREET	BOTH	KING STREET	GATE STREET	4 HOURS	10 AM – 8 PM DAILY	\$5.75/ HOUR
					(excluding dec.)	
REGENT STREET	WEST	MUNICIPAL PARKING LOT		8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
		(Regent Street Lot)			(excluding dec.)	
REGENT STREET	EAST	MARKET STREET	PRIDEAUX STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
REGENT STREET	EAST	MARKET STREET	JOHNSON STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
RICARDO STREET	BOTH	MELVILLE STREET	NELSON	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
			STREET		(excluding dec.)	
RIVER BEACH DRIVE	SOUTH	MUNICIPAL PARKING LOT		8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
		(River Beach Lot)			(excluding dec.)	
SIMCOE STREET	EAST	QUEEN STREET	PRIDEAUX STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
SIMCOE STREET	WEST	QUEEN STREET	JOHNSON STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
VICTORIA STREET	WEST	QUEEN STREET	JOHNSON STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	
VICTORIA STREET	WEST	QUEEN STREET	PRIDEAUX STREET	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR

HIGHWAY	SIDE	FROM	TO	MAXIMUM	TIMES/DAYS	2025 Approved
					(excluding dec.)	
WELLINGTON	EAST	QUEEN'S PARADE	CASTLEREAGH	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
STREET			STREET		(excluding dec.)	
WELLINGTON STREET	WEST	BYRON STREET	QUEENS' PARADE	8 HOURS	10 AM – 8 PM DAILY	\$5.25 / HOUR
					(excluding dec.)	

Cemetery Monuments - Polished Granite Marker Price List

GRANITE TYPE	24x12	24x15	24x18	28x20	36x13	36x15	36x18	42x18	48x18	60x20
Stanstead Grey Light Barre	1,156.32	1,252.98	1,415.67	1,780.60	1,499.64	1,645.06	1,826.90	2,039.59	2,247.03	3,127.88
Care and Maintenance	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Tax 13%	163.32	175.89	197.04	244.48	207.95	226.86	250.50	278.15	305.11	419.62
TOTAL	1,419.65	1,528.87	1,712.70	2,125.08	1,807.60	1,971.92	2,177.39	2,417.74	2,652.14	3,647.51

GRANITE TYPE	24x12	24x15	24x18	28x20	36x13	36x15	36x18	42x18	48x18	60x20
Gem Mist USA Brits Blue Africa Prarie Green Bethel White	1,228.52	1,329.19	1,507.15	1,862.37	1,596.75	1,756.57	1,967.20	2,235.21	2,426.92	3,411.90
Care and Maintenance	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Tax 13%	172.71	185.79	208.93	255.11	220.58	241.35	268.74	303.58	328.50	456.55
TOTAL	1,501.22	1,614.98	1,816.08	2,217.47	1,917.33	2,097.92	2,335.94	2,638.79	2,855.42	3,968.44

GRANITE TYPE	24x12	24x15	24x18	28x20	36x13	36x15	36x18	42x18	48x18	60x20
Laurentian Pink Mountain Rose Salisbury Pink USA Ontario Mahogany	1,241.10	1,350.55	1,528.48	1,871.16	1,624.19	1,785.43	2,003.12	2,240.60	2,473.67	3,420.86
Care and Maintenance	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Tax 13%	174.34	188.57	211.70	256.25	224.14	245.11	273.41	304.28	334.58	457.71
TOTAL	1,515.44	1,639.12	1,840.19	2,227.41	1,948.34	2,130.54	2,376.53	2,644.88	2,908.25	3,978.57

GRANITE TYPE	24x12	24x15	24x18	28x20	36x13	36x15	36x18	42x18	48x18	60x20
Black - Africa	1,382.34	1,506.07	1,714.48	2,129.64	2,018.92	2,018.92	2,285.45	2,605.52	2,851.64	3,994.86
Care and Maintenance	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Tax 13%	192.70	208.79	235.88	289.85	275.46	275.46	310.11	351.72	383.71	532.33
TOTAL	1,675.04	1,814.86	2,050.36	2,519.50	2,394.38	2,394.38	2,695.56	3,057.23	3,335.35	4,627.20

GRANITE TYPE	24x12	24x15	24x18	28x20	36x13	36x15	36x18	42x18	48x18	60x20
Indian Red - India	1,454.53	1,600.60	1,833.42	2,290.83	1,952.36	2,170.39	2,452.89	2,790.79	3,085.34	4,293.82
Balmoral Red - Finland										
Care and Maintenance	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Tax 13%	184.51	201.73	229.19	283.12	243.21	268.92	302.23	342.07	376.80	519.30
TOTAL	1,739.04	1,902.33	2,162.61	2,673.95	2,295.57	2,539.31	2,855.12	3,232.86	3,562.14	4,913.12

GRANITE TYPE	24x12	24x15	24x18	28x20	36x13	36x15	36x18	42x18	48x18	60x20
Blue Pearl - Norway	1,492.21	1,640.23	1,876.11	2,334.43	1,999.76	2,220.81	2,528.51	2,851.98	3,175.34	4,389.48
Care and Maintenance	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Tax 13%	206.99	226.23	256.89	316.48	272.97	301.71	341.71	383.76	425.79	583.63
TOTAL	1,799.20	1,966.46	2,233.01	2,750.91	2,372.73	2,622.52	2,970.21	3,335.74	3,701.14	5,073.12