

MEMORANDUM

TO: Council

FROM: Bruce Zvaniga, Chief Administrative Officer (Interim)

DATE: 2025-01-14

SUBJECT: Ontario Land Tribunal Matter OLT-24-000900 187 Queen Street

The Town of Niagara-on-the-Lake was served with notice of a hearing on its refusal of ZBA-05-2024 and Consent B-09/24.

At its meeting on December 10, 2024, Council had before it report CAO-24-055 "Ontario Land Tribunal Matter OLT-24-000900 187 Queen Street" and draft Minutes of Settlement for Council's consideration. Council directed the Town's legal counsel to proceed per his recommended Settlement process.

The Ontario Municipal Act states in S.239(2)(e) that matters may be discussed in closed session if the discussion is about litigation or potential litigation, including matters before administrative tribunals affecting the municipality.

It is appropriate to go into closed session for legal counsel to confidentially discuss the status and required actions per the settlement process in this OLT matter.

Respectfully submitted,



Bruce Zvaniga,
Chief Administrative Officer (Interim)
