



MUNICIPAL HERITAGE COMMITTEE MEETING MINUTES

November 6, 2024, 6:00 p.m.

Members Present: Drew Chapman, Amanda Demers - Vice Chair, Rita Trudeau, David Snelgrove, Brian Marshall, John Morley, Alexander Topps, Councillor Gary Burroughs, Councillor Tim Balasiuk

Staff Present: Candice Bogdanski – Senior Heritage Planner, Grant Bivol – Town Clerk/Manager of Legislative Services, Shaunna Arenburg – Deputy Clerk

1. CALL TO ORDER

The meeting was called to order by Drew Chapman, Chair at 6:00 p.m.

Candice Bogdanski welcomed Steve Burke the new Manager of Planning Policy.

Steve Burke introduced himself to the committee.

2. ADOPTION OF AGENDA

Councillor Burroughs requested to speak under New Business.

Moved by: Amanda Demers

That the agenda be adopted, as amended

APPROVED

3. CONFLICT OF INTEREST

None were declared.

4. PREVIOUS MINUTES

4.1 Municipal Heritage Committee Meeting Minutes - October 2, 2024

The October 2, 2024, minutes were received.

5. PRESENTATIONS

6. ANNOUNCEMENTS

7. CORRESPONDENCE

8. BUSINESS

8.1 [Report CDS-24-172 - Heritage Designation Report for 167 Four Mile Creek Road, 4 Walnut Street, and 1665 Four Mile Creek Road](#)

Candice Bogdanski, Senior Heritage Planner gave a presentation on 167 Four Mile Creek Road, 4 Walnut Street, and 1665 Four Mile Creek Road.

Moved by: Amanda Demers

That the MHC endorses the pursuit of designation of the properties located at 167 Four Mile Creek Road, 4 Walnut Street, and 1665 Four Mile Creek Road against the criteria outlined in O.Reg.9/06; and

That Staff proceed to prepare a draft Designation By-law to return in December for the Committee's consideration.

APPROVED

8.2 [Report CAO-24-044 - Draft Advisory Committees of Council Policy](#)

The committee discussed the draft policy and provided feedback to the Town Clerk.

9. NEW BUSINESS

The following items were discussed under New Business:

- plaques at Parliament Oak
- MHC involvement in Dock Area
- Height restrictions
- Contextual Zoning
- mortar used in restoring the Cenotaph

10. NEXT MEETING DATE

Wednesday December 4, 2024 at 6:00 p.m.

11. ADJOURNMENT

The committee unanimously adjourned at 7:05 p.m.