



MUNICIPAL HERITAGE COMMITTEE MEETING MINUTES

October 2, 2024, 6:00 p.m.

Members Present: Drew Chapman - Chair, Amanda Demers - Vice Chair, Councillor Tim Balasiuk, Councillor Gary Burroughs, Brian Marshall, John Morley, David Snelgrove, Rita Trudeau

Members Absent: Alexander Topps

Staff Present: Aimee Alderman - Manager of Planning, Candice Bogdanski - Senior Heritage Planner, Sumra Zia - Heritage Planner, Shannon Mista - Legislative and Committees Coordinator

1. CALL TO ORDER

The meeting was called to order by Drew Chapman, Chair at 6:00 p.m.

2. ADOPTION OF AGENDA

Shannon Mista, Legislative and Committees Coordinator informed the committee that item 8.1 at the request of the applicant, has been deferred to an upcoming meeting date.

Brian Marshall and Councillor Burroughs requested to speak under New Business.

Moved by Councillor Burroughs that the agenda be adopted as amended.

APPROVED

3. CONFLICT OF INTEREST

None were declared.

4. PREVIOUS MINUTES

4.1 September 4, 2024

That the September 4, 2024, minutes be received.

APPROVED

5. PRESENTATIONS

There were none.

6. ANNOUNCEMENTS

There were none.

7. CORRESPONDENCE

There were none.

8. BUSINESS

8.1 Heritage Permit Application - 187 Queen Street - Crysler Burroughs House - CDS-24-157

This application was deferred to a meeting at an upcoming date.

8.2 307 Mississagua Street - Heritage Permit and Heritage Grant Application - Cedar Roof Replacement - CDS-24-151

Sumra Zia, Heritage Planner gave an overview of the Heritage Permit Application and Heritage Grant.

Jason Clements, the property owner, was present to answer any questions from the committee.

The Committee reviewed the attached material submitted as part of the Heritage Permit and Heritage Grant Application CDS-24-151

The Committee asked clarifying questions.

Moved by Councillor Burroughs that the following recommendations be considered by Council:

1.1 Heritage Permit Application HER-24-2024 and Heritage Grant Application HIP-03-2024 for the replacement of the cedar roof on the rear section of the Camp-Orders House at 307 Mississagua Street be recommended for approval subject to the following conditions:

1.1.1 All requirements of the Heritage Restoration and Improvement Grant Program, as per implementing By-law 2024-037, be fulfilled;

1.1.2 The applicant enters into a Heritage Grant Agreement with the Town prior to the release of grant money, for the approved Heritage Grant amount provided to be contributed by the Town;

1.1.3 The Town provides up to \$7,500.00 in grant funding; and,

1.1.4 The Director of Community and Development Services reserves the right to reduce the amount of grant funding released if the final

invoice for the project is less than the approved amount in condition 1.1.3.
1.2 Council requests the Lord Mayor and Town Clerk to sign the Heritage Grant agreement.

APPROVED

8.3 169 King Street - Heritage Permit Application - Alterations QPHCD - CDS-24-163

Sumra Zia, Heritage Planner gave an overview of the Heritage Permit Application and Heritage Grant.

Marilyn Davis, the property owner, along with Steve Shroeder of Stevebuilt Inc. was present to answer any questions from the committee.

The Committee reviewed the attached material submitted as part of the Heritage Permit Application CDS-24-163.

The Committee asked clarifying questions.

Moved by David Snelgrove that the following recommendations be considered by Council:

1.1 The Committee advises that Heritage Permit Application (HER-18-2024), for the removal and reconstruction of the one-storey exterior elevations of the historic dwelling located at 169 King Street be recommended to the Director of Community and Development Services for approval, via Delegated Authority (By-law 2024-022) as directed by Council on July 30, 2024, subject to the following conditions:

1.1.1 The alterations be carried out substantially in accordance with the Heritage Permit Application in Appendix I, following the proposed design according to the site plan and elevations, as shown in the revised architectural drawing set included in Appendix III;

1.1.2 The exterior colour of the new construction matches the existing colour of the historic home;

1.1.3 The new construction installs wooden siding as a cladding that is compatible with and complementary to the extant cladding of the historic home;

1.1.4 The Applicant chooses a comparable door, in accordance with that illustrated in Figure 8, to be determined in consultation

with Heritage Staff and to the satisfaction of the Director of Community and Development Services; and

1.1.5 The proposed construction does not increase the width of the rear extension beyond the datum lines of the one-and-a-half storey historic dwelling, nor length beyond the existing datum line of the one-storey extension.

1.2 The Applicant obtain necessary Building Permits prior to undertaking construction for the proposed alterations; and

1.3 The Applicant follows standard archaeological protocol, if required.

1.4 The Applicant looks into purchasing a door with two horizontal lower panels and divide the glass into 4 panes which would reflect the windows of the house.

APPROVED

8.4 Heritage Designation Application - 716 King Street - Draft By-law - CDS-24-149

Moved by Councillor Burroughs that the following recommendations be considered by Council;

1.1 The draft Designation By-law for the Heritage Designation Application HER-23-2024 for the Part IV Designation of 716 King Street be recommended to Council for approval; and,

1.2 Council directs Heritage Staff to prepare a Notice of Intention to Designate for 716 King Street, to be mailed to the owner and the Ontario Heritage Trust and be published in a newspaper having general circulation.

1.3 That Staff make the following edits to the draft Designation By-law for 716 King Street:

1.3.1 That Paragraph 2 Sentence 2 be expanded by including "Despite its traditional presentation, the circa 1981 to 1982 dwelling at 716 King St represents an arche-typical example of a construction method. Built prior to Natural Resources Canada publishing the formal R2000 guidelines in 1982, it none the less met and exceeded that standard; a standard which directly impacted the evolution of building codes across Canada and continues to do so today. The dwelling is the first R 2000 house built in Niagara and, based on extensive research, appears to be

the first private home built to these standards in Canada."

1.3.2 That Paragraph 2 Sentence 5 be expanded by including "The exterior half-timbering and circa 1817, handmade brick cladding are examples of reclamation and repurposing from historic provincial sources as are the interior fir turnings the white oak panels, flooring, and cabinetry."

1.3.3 That Paragraph 3 Sentence 2 be expanded by including "They founded the 'Friends of Niagara National Historic Sites Inc', (The Friends of Fort George), a non-profit organization that works in partnership with Parks Canada to preserve and promote the heritage of Niagara National Historic Sites. Jim Alexander was the co-founder of Willowbank School of Restoration Arts, served as the Vice-Chair on the school's Board of Directors, and was a long serving member of the faculty. In addition, Jim Alexander has contributed..."

1.3.4 "Bullet 10" under the Heritage Attributes be expanded to include: Handmade bricks reclaimed from the 1817 Niagara Courthouse buildings."

APPROVED

8.5 Priority Designation Work - Heritage Designation Draft By-laws - CDS-24-162

Councillor Tim Balasiuk left the meeting at 6:36 p.m.

Sumra Zia, Heritage Planner gave an overview of the Heritage Designation Draft By-law.

The Committee reviewed the attached material submitted as part of the Priority Designation Work - Heritage Designation Draft By-law - CDS-24-162.

The Committee asked clarifying questions.

Moved by Amanda Demers that the following recommendations be considered by Council:

1.1 The designation by-law of the property at 18 Wilberforce Avenue be endorsed in principle based on the Staff evaluation within the designation report received by MHC on September 4, 2024;

1.2 Staff send a midway letter to the owner of 18 Wilberforce Avenue to inform them of the designation process timeline; and

1.3 Council issues the Notice of Intent to Designate (“NOID”) for the property.

APPROVED

8.6 Heritage Conservation District Study Volunteer Group Summary of Findings and Next Steps - CDS-24-164

Sumra Zia, Heritage Planner provided a summary of the findings of the Heritage Conservation District Study and Next Steps.

The Committee reviewed the attached material submitted as part of the Heritage Conservation District Study - Report - CDS-24-164

The Committee asked clarifying questions.

Moved by John Morley that the information be received.

APPROVED

8.7 Restoration of Ordnance Boundary Stones - Updates - CDS-24-165

Sumra Zia, Heritage Planner gave an update on the Ordnance Boundary Stones.

The Committee reviewed the attached materials submitted as Restoration of Ordnance Boundary Stones - Updates - CDS-24-165.

The Committee asked clarifying questions.

It was suggested by David Snelgrove that Staff find out the cleaning methods from the provider so the plaques are not damaged from the cleaning process.

Moved by Councillor Burroughs that the information be received.

APPROVED

9. NEW BUSINESS

Brian Marshall provided pictures to the committee of a property that he felt was close to demolition due to neglect and presented his findings on 46 Paxton Lane.

Councillor Burroughs asked for an update on the Cenotaph restoration and if it will be completed by November 11, 2024.

10. NEXT MEETING DATE

Wednesday, November 6, 2024, at 6:00 p.m.

11. ADJOURNMENT

Adjournment unanimously took place at 7:12 p.m.