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## HERITAGE TRAIL COMMITTEE MEETING MINUTES

July 17, 2024, 1:00 p.m.

Members Present: Rick Meloen - Chair, Tony Chisholm - Vice Chair, Dick Coyne, Wendy Cheropita - Councillor, Cheryl Morris, Albrecht Seeger

Members Absent: Fred Sentineal

Staff Present: Kevin Turcotte - Manager Parks & Recreation, Cheryl Lootsma - Administrative Assistant - Operations

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### 1. CALL TO ORDER

The meeting was called to order by Rick Meloen, Chair, at 1:02 p.m.

Councillor Wendy Cheropita joined the meeting at 1:12 p.m.

### 2. ADOPTION OF AGENDA

Chair Rick Meloen added Niagara Geopark and an update on grant funding to New Business.

Moved by Chair Rick Meloen that the agenda be adopted as amended.

**APPROVED**

### 3. CONFLICT OF INTEREST

There were none.

### 4. PREVIOUS MINUTES

Moved by Chair Rick Meloen that the June 19, 2024, minutes be received.

**APPROVED**

### 5. PRESENTATIONS

There were none.

### 6. ANNOUNCEMENTS

There were none.

## **7. CORRESPONDENCE**

There was none.

## **8. BUSINESS**

### **8.1 New Trail Signage**

The Committee suggested engaging people who ride their bikes on the trail through the use of new signage. They suggested an awareness campaign reminding users to be respectful of the trail. Another item is to have signage reminding people to dismount their bikes while crossing East West Line. Staff advised that the Traffic Consultant will offer recommendations accordingly.

### **8.2 Paws on the Trail - Fundraising Event - September 7, 2024.**

- Vice Chair Tony Chisholm is contacting sponsors and having posters made.
- Staff will check with the Communications Department to assist with advertising and promotion.
- Vice Chair Tony Chisholm will send a rack card to Councillor Wendy Cheropita to distribute to her network.

### **8.3 Trail Update including Cost**

Staff provided update on trail.

- Preliminary estimates of 75-80% of budget have been used for this section of the Trail.
- Staff will provide an update for the next meeting.

## **9. NEW BUSINESS**

### **9.1 Niagara Geopark**

Chair Rick Meloen noted that the Heritage Trail link is included on Niagara Geopark's website. He provided instructions on how to find it:

- [www.niagarageopark.com](http://www.niagarageopark.com)
- Click Discover and Explore
- Then Trail and Route Maps
- Paws on Trail is under events on their website

## **9.2 Grant Availability**

The Committee inquired about grants and funding opportunities, and who is responsible for searching for them.

Staff advised that they review any applicable grant opportunities.

The Committee will also research funding opportunities and forward to Staff to investigate.

## **10. NEXT MEETING DATE**

Wednesday, August 21, 2024, @ 1:00 p.m.

## **11. ADJOURNMENT**

The meeting was unanimously adjourned at 1:22 p.m.