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**SELECTION COMMITTEE FOR COMMITTEES OF COUNCIL**

**June 4, 2024, 10:00 a.m.**

Members Present: Gary Zalepa, Wendy Cheropita, Sandra O Connor, Adriana Vizzari

Staff Present: Bruce Zvaniga – Interim CAO, Grant Bivol – Town Clerk

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**1. CALL TO ORDER**

The meeting was called to order by the Lord Mayor at 10:00 a.m..

**2. ADOPTION OF AGENDA**

Moved by Councillor O'Connor

That the agenda be adopted as presented.

**APPROVED**

**3. APPOINTMENT OF CHAIR AND VICE-CHAIR**

**3.1 Nominating of Chair and Vice-Chair**

Moved by Councillor O'Connor

That the Lord Mayor be appointed Chair with Councillor O'Connor as Vice Chair.

**APPROVED**

**4. CONFLICT OF INTEREST**

None were declared.

**5. PRESENTATIONS**

There were none.

**6. ANNOUNCEMENTS**

There were none.

**7. CORRESPONDENCE**

There was none.

**8. BUSINESS**

**8.1 Review of Selection Process**

The Committee discussed past practice, and determined they would advertise for candidates, review the the applications and make a recommendation to Council.

**8.2 Review of Prior Library Board Ad**

The Committee accepted the proposed revisions to the prior advertisement.

**8.3 Review of Draft Application Form**

The Committee accepted the proposed revisions to the prior application form.

**8.4 Closing Date for Advertisements**

By consensus, the Committee agreed with a three week advertisement process culminating with an end of June closing date for receipt of applications.

**9. NEW BUSINESS**

There was none.

**10. NEXT MEETING DATE**

The Committee agreed to scheduling a meeting for early July.

**11. ADJOURNMENT**

Adjournment unanimously took place at 10:16 a.m.