



Department of Community & Development Services
 1593 Four Mile Creek Road
 P.O. Box 100, Virgil, ON L0S 1T0
 905-468-3266 • Fax: 905-468-0301

www.notl.org

HERITAGE PERMIT APPLICATION FORM

Under the *Ontario Heritage Act, R.S.O. 1990, c. O.18 (as amended)*

1. PROPERTY OWNER INFORMATION		
PROPERTY OWNER NAME Blair McArthur		
PROPERTY OWNER MAILING ADDRESS 210 John Street East		
STREET NUMBER Niagara-on-the-Lake	STREET NAME Ontario	PO BOX L0S 1J0
CITY	PROVINCE	POSTAL CODE
PHONE NUMBER 905.475.6600	ALTERNATE PHONE NUMBER 416.844.3813	
EMAIL ADDRESS *** blair.mcarthur@whiteowlgroupp.ca		
IS THE APPLICANT ALSO THE OWNER OF THE PROPERTY? <input type="checkbox"/> YES (IF YES PROCEED TO SECTION 3) <input checked="" type="checkbox"/> NO		
2. APPLICANT INFORMATION (IF AN AGENT HAS BEEN AUTHORIZED)		
APPLICANT NAME Susan Wheler, Susan Wheler & Associates		
APPLICANT MAILING ADDRESS 289 Victoria Street, P.O. Box 696		
STREET NUMBER Niagara-on-the-Lake	STREET NAME Ontario	PO BOX L0S 1J0
CITY	PROVINCE	POSTAL CODE
PHONE NUMBER 905.468.2990	ALTERNATE PHONE NUMBER 905.650.1275	
EMAIL ADDRESS *** susan@susanwhelerassociates.com		

*** By providing an e-mail address you agree to receive communications and notices from the Town and the Municipal Heritage Committee by email

HERITAGE ATTRIBUTE(S) TO BE IMPACTED	EXISTING MATERIAL	PROPOSED MATERIALS & COLOURS
Exterior treatment		
Roof		
Trim		
Doors		
Windows		
Porch/Verandah		
Fencing		
Landscaping		
Interior features		
Other	No signage currently exists.	The bracket will be black iron. The sign will be bronze painted black with gold edging and lettering.

5. OTHER APPLICATIONS / PERMITS THAT MAY BE REQUIRED:

- BUILDING PERMIT
- TREE REMOVAL PERMIT
- OTHER: _____
- PLANNING APPLICATION(S)
- SIGN PERMIT

6. INFORMATION & PLANS REQUIRED FOR A COMPLETE HERITAGE PERMIT APPLICATION

Information/Plans typically required with a Heritage Permit Application are identified by Staff through the Pre-Consultation process. Please check off all required information as identified by Staff through Pre-consultation:

- Heritage Pre-Consultation Form
- Site Plan (including buildings and structures on site and setbacks to property lines)
- Building Elevations (including height of all existing and proposed structures)
- Recent photos of all building elevations (taken within 2 months of application submission)
- Proposed materials / paint colours / specifications for materials
- Floor Plans
- Cultural Heritage Evaluation Report / Heritage Impact Assessment
- Conservation Plan / Temporary Protection Plan
- Arborist Report / Tree Inventory
- Landscape Plans
- Other: _____
- Other: _____

7. OWNER DECLARATION AND AUTHORIZATION

I hereby certify that I am the property owner or their authorized agent and that the above information is true to the best of my knowledge.

I have reviewed the submission requirements and understand that incomplete applications may not be accepted.

I acknowledge that any change to the approved drawings, however small, may require an amendment to the permit and may require resubmission for approval. Failure to reveal these changes to Heritage Planning Staff may result in work stoppage and charges and/or fines under the *Ontario Heritage Act*.

I/We the Owner(s) of the subject property, and the applicant(s) of this subject application, by signing this application agree to allow either Town Staff and/or a Committee Member of the Niagara-on-the-Lake Municipal Heritage Committee the right to enter onto my property, as necessary, to view & photograph the property for the proposal. Failure to allow access onto the property may result in the application being considered incomplete.

The applicant acknowledges that the Municipality considers the application forms and all supporting materials including studies, drawings and photos, filed with any application to be public information and to form part of the public record. With the filing of an application, the applicant consents and hereby confirms that the consent of the authors of all supporting reports have been obtained, to permit the Municipality and Region to release the application and any supporting materials either for its own use in processing the application, or at the request of a third party, without further notification to, or permission from, the applicant.

OWNER NAME (PRINT): Blair McArthur

OWNER SIGNATURE: _____

DATE: _____

EMAIL ADDRESS***:

blair.mcarthur@whiteowlgroup.ca

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OFFICE USE

DATE OF NOTICE OF RECEIPT AS REQUIRED UNDER THE OHA:
