



MUNICIPAL HERITAGE COMMITTEE MEETING MINUTES

March 6, 2024, 6:00 p.m.

Members Present: Drew Chapman - Chair, Amanda Demers - Vice Chair, Councillor Tim Balasiuk, Councillor Gary Burroughs, Brian Marshall, John Morley, David Snelgrove, Alexander Topps

Members Absent: Rita Trudeau

Staff Present: Shannon Mista - Legislative and Committees Coordinator, Kirsten McCauley - Director - CDS

1. CALL TO ORDER

The meeting was called to order by Drew Chapman, Chair at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Brian Marshall that the agenda be adopted as presented.

APPROVED

3. CONFLICT OF INTEREST

None were declared.

4. PREVIOUS MINUTES

4.1 February 07,2024

The February 7, 2024, minutes were received.

5. PRESENTATIONS

There were none.

6. ANNOUNCEMENTS

There were none.

7. CORRESPONDENCE

There were none.

8. BUSINESS

8.1 Review of the Accomplishments of the Municipal Heritage Committee - CDS-24-038

Sumra Zia, Heritage Planner gave an overview of the Accomplishments of the Municipal Heritage Committee.

The Committee reviewed the attached material submitted as part of the Accomplishments of the Municipal Heritage Committee - CDS-24-038.

Moved by Councillor Burroughs that report CDS-24-038 be received.

APPROVED

8.2 Priority Designation Work - Heritage Designation Reports - CDS-24-040

Sumra Zia, Heritage Planner described the details of the Priority Designation Work - Heritage Designation Reports - CDS-24-042.

The Committee reviewed the attached materials submitted as part of the Priority Designation Work.

Moved by Councillor Balasiuk that the following recommendations be considered by Council;

1.1 That the Municipal Heritage Committee endorse the designations of 287 Warner Road and 463 King Street, in principle based on the Staff evaluation within the designation reports. Staff will prepare draft Designation By-laws for the above properties and return in April with the draft by-laws for the Committee's consideration.

APPROVED

8.3 Priority Designation Work - Heritage Designation Draft By-laws - CDS-24-042

Sumra Zia, Heritage Planner described the details of the Priority Designation Work - Heritage Designation Draft By-laws - CDS-24-021.

The Committee reviewed the attached materials submitted as part of the Priority Designation Work.

Moved by Amanda Demers that the following recommendations be considered by Council;

1.1 That the designation by-laws of the properties at 23 Vincent Avenue and 46 Johnson Street be endorsed in principle based on the Staff evaluation within the designation reports

1.2 That Council issue Notice of Intent to Designate (NOID) for each property.

APPROVED

8.4 Designation Work – Next Steps 2025, CDS-24-044

Sumra Zia, Heritage Planner described the details of the Designation Work - Next Steps 2025, CDS-24-044

The Committee reviewed the attached materials submitted as part of the Designation Work - Next Steps 2025, CDS-24-044.

Moved by Amanda Demers that the following recommendations be considered by Council;

1.1 The Municipal Heritage Committee endorses and provides further input for the Built Heritage Survey Forms prepared to collect information to list new heritage properties to the Municipal Heritage Register.

1.1.1 That the Architecture Style list be in alphabetical order and follow the Canadian styles by period bases.

1.2 The Municipal Heritage Committee endorses and provides any further input for the Preliminary Evaluation Forms prepared to evaluate the new properties to be 'Listed' on the Municipal Heritage Register.

1.3 The Municipal Heritage Committee provide input on the preparation of a schedule for undertaking the surveys in partnership with Town Staff and;

1.4 Council directs Staff to implement the work plan.

APPROVED

9. NEW BUSINESS

Councillor Burroughs asked the committee if they knew anything about the project happening in town at the end of Riccardo Street.

Moved by Councillor Burroughs that;

The Committee direct staff to come back with information on the construction happening at 242 Riccardo Street.

APPROVED

10. NEXT MEETING DATE

Wednesday, April 3, 2024

11. ADJOURNMENT

Adjournment unanimously took place at 7:03 p.m.