



## NOTL PUBLIC LIBRARY BOARD BUDGET MEETING MINUTES

Tuesday, October 10<sup>th</sup> 2023, 7:00 p.m.

### 1. Call to Order

A virtual special budget meeting of the Niagara-on-the-Lake Public Library Board was called to order at 7:00 p.m.

**Present:** Ilze Andzans, Graham Bailey, Benoit Beausoleil, Katie Desharnais, Susan Elliot, Robin Foster, Daryl Novak (Chair), Wayne Scott (Vice Chair), Adriana Vizzari (Town Council Representative)

**Staff:** Sarah Bowers (Technical Services Coordinator), Cathy Simpson (CEO)

### 2. 2024 Operating Budget

The CEO presented two operating budget scenarios. The first keeps staff hours at 2023 levels and requires a 4.9% municipal grant increase. The second includes 12 additional hours per week for the Children's LSA position requiring a 7.74% municipal grant increase.

Board members discussed how the additional 12 hours will extend child and youth programming to Saturdays at the library and throughout the week off-site in Virgil, St. Davids and Glendale.

A. Vizzari recommended presenting only the 7.74% budget to town council with details of expanded programming and its alignment with town council's strategic plan. A. Vizzari also advised on potential questions from council about the library's budget request:

1. Can the library share a staff person with the Community Centre instead of adding extra hours?
2. Can the library be included in the town's Parks and Recreation Master Plan instead of the library funding their own service study?
3. Can the library share services with other town departments?

Board members then discussed the 2024 shelf repair capital project. The CEO explained shelving along the south wall has been damaged from water leaking under the back doors. Town staff are researching fixes for the water leaks.

**ACTION:** CEO to determine if the town's insurance covers the water damaged shelves.

**ACTION:** CEO to consult with K. Desharnais for assistance with the budget presentation slide show.

**MOTION:** Moved by W. Scott that the 2024 draft operating budget with a 7.74% increase be approved as the library's operating funding request to town council and that the finalization of the capital budget be delegated to the Executive Committee. **CARRIED.**

**MOTION:** Moved by K. Desharnais that the meeting be terminated at 8:12 p.m.  
**CARRIED**

**Next regular meeting November 15<sup>th</sup>, 7:00 p.m.**