



COMMITTEE OF THE WHOLE MEETING MINUTES

February 13, 2024, 5:30 p.m.

Council Members Present: Councillor Tim Balasiuk, Councillor Wendy Cheropita, Councillor Maria Mavridis, Councillor Sandra O'Connor, Councillor Nick Ruller, Councillor Adriana Vizzari, Councillor Erwin Wiens, Lord Mayor Gary Zalepa

Council Members Absent: Councillor Gary Burroughs

Staff Present: Shaunna Arenburg - Deputy Clerk, Kirsten McCauley - Director of Community and Development Services, Jay Plato - Fire Chief, Kyle Freeborn - Director of Corporate Services/ Treasurer, Grant Bivol - Town Clerk/Manager of Legislative Services, Bruce Zvaniga, CAO (Interim)

1. CALL TO ORDER

Councillor Balasiuk called the meeting to order at 5:30 p.m.

2. ADOPTION OF AGENDA

The following Councillors advised they had a Notice of Motion:

- Councillor O'Connor on behalf of Councillor Burroughs
- Councillor O'Connor
- Councillor Wiens

Moved by: Councillor Maria Mavridis

That the agenda be approved as presented.

APPROVED

3. CONFLICT OF INTEREST

None were declared

4. CLOSED SESSION

Moved by: Lord Mayor Gary Zalepa

That Council proceed to go into a closed meeting at 5:35 p.m. under and Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees specifically relating to Town Staff and Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board specifically regarding NOTL Energy.

APPROVED

Moved by: Lord Mayor Gary Zalepa

That Council rise from a closed meeting at 6:18 p.m. under and Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees specifically relating to Town Staff and Section 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board specifically regarding NOTL Energy.

APPROVED

Moved by: Lord Mayor Gary Zalepa

That the CAO be directed to return to a future meeting with an analysis and suggested next steps as appropriate.

APPROVED

5. TREE APPEAL HEARING

5.1 680 Penner Street

All parties affirmed the oath.

Harry Althorpe, Urban Forestry Officer presented his reasoning for the denial and answered questions of clarification from Council.

Matt Dietsch presented his reasons for requesting the appeal.

Moved by: Lord Mayor Gary Zalepa

Seconded by: Councillor Erwin Wiens

That the issuance of the permit for the tree removal at 680 Penner St be approved with the condition that a tree be replanted.

APPROVED

5.2 342 Victoria Street

Harry Althorpe, Urban Forestry Officer presented his reasoning for the denial and answered questions of clarification from Council.

The appellant declined to present.

The Tree Appeal Hearing concluded 6:41 p.m.

Moved by: Councillor Sandra O'Connor

Seconded by: Councillor Nick Ruller

That issuance of a permit for tree removal at 342 Victoria Street be denied.

APPROVED

6. DELEGATIONS

6.1 Non-Agenda Delegations

6.2 Agenda Delegations

7. RESPONSE TO DELEGATIONS

8. PRESENTATIONS

9. CONSENT AGENDA

9.1 Chief Administrative Officer (CAO) Recruitment, CAO-24-008

Council discussed the report.

Moved by: Lord Mayor Gary Zalepa

That:

1. The Chief Administrative Officer (CAO) recruitment and selection process as outlined in this report be approved;
2. Provisions with respect to CAO recruitment in Policy P-CS-20-004 (Hiring Policy) be superseded by the recruitment and selection process outlined in this report for the current CAO recruitment;

3. The proposed Terms of Reference for the CAO Recruitment Committee attached to this report as Appendix 1 be approved;
4. A CAO Recruitment Committee be formed;
5. In accordance with the Terms of Reference, the Lord Mayor and (3) Town Councillors be appointed to the CAO Recruitment Committee;
6. The process for selecting Members of Council to serve on the CAO Recruitment Committee be conducted at this time;
7. The Interim CAO be authorized to take any appropriate action to give effect hereto.

APPROVED

Councillors Mavridis, O'Connor, Wiens, Balasiuk and Cheropita were put forward for consideration for appointment to the CAO Recruitment Committee.

Council voted by ballot to determine which three would be appointed. Council recessed at 6:52 p.m. to allow the votes to be tallied.

Council resumed at 7:04 p.m.

Moved by: Lord Mayor Gary Zalepa

That Councillors Wiens, O'Connor, and Mavridis be appointed to the CAO Recruitment Committee.

APPROVED

9.2 Modero Estates Subdivision – OPA-02-2022, ZBA-07-2022 & 26T-18-22-01 Concession 7 Road (West Side) North of York Road, CDS-24-036

Council discussed the report.

Moved by: Lord Mayor Gary Zalepa

That:

1. The application for Official Plan Amendment (File No. OPA-02-2022) for lands known as Modero Estates (no municipal address) located on the west side of Concession 7 Road, north of York Road, be approved, and the draft Official Plan Amendment,

attached as **Appendix IV** to this report, be forwarded to Council for adoption;

2. The application for Zoning By-law Amendment (File No. ZBA-07-2022) for lands known as Modero Estates (no municipal address) located on the west side of Concession 7 Road, north of York Road, be approved, and the draft Zoning By-law Amendments, attached as **Appendix V** and **Appendix VI** to this report, be forwarded to Council for adoption;
3. The application for Draft Plan of Subdivision (26T-18-22-01) for lands described as Modero Estates (west side of Concession 7 Road, north of York Road), attached as **Appendix I** to this report, be approved subject to the conditions contained in **Appendix VII** to this report;
4. The Lord Mayor be authorized to endorse the Modero Estates Draft Plan of Subdivision as approved, 20 days after notice of Council's decision has been given, provided that no appeals have been received.

APPROVED

10. INFORMATION PACKAGES

10.1 2024 Solar Eclipse - FES-24-003

Moved by: Lord Mayor Gary Zalepa

That item 10.1 2024 Solar Eclipse - FES-24-003 be received.

APPROVED

10.2 Temporary Use By-law Extension - Temporary Patio Program - CDS-24-017

Lifted for discussion by Councillor O'Connor.

Councillor O'Connor put forward a Notice of Motion regarding adding a fee for patios occupying municipal parking stalls.

Moved by: Councillor Maria Mavridis

That item 10.2 Temporary Use By-law Extension - Temporary Patio Program - CDS-24-017 be received.

APPROVED

11. NOTICE OF MOTION

Councillor O'Connor on behalf of Councillor Burroughs - Notice of Motion regarding approving the Rand character study before the Official Plan Amendment.

Councillor O'Connor - Notice of Motion regarding guidelines to protect trees during the construction process.

Councillor Wiens - Notice of Motion regarding AMO.

12. NEW BUSINESS

There was none.

13. ADJOURNMENT

That Council adjourn at 7:32 p.m. to the next Council Meeting of February 27, 2024, and if a special meeting is required, it will be held at the call of the Lord Mayor.