

## MEMORANDUM

**TO:** Council

**FROM:** Denise Horne, Heritage Planner

**DATE:** 2023-04-24

**SUBJECT:** Additional Recommendations for CDS-23-077 Heritage Permit Application for 588 Charlotte Street – CDS-23-098

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At the Municipal Heritage Committee Meeting on April 12, 2023, John McCallum, a registered delegate, provided input to the Committee regarding the proposed widening of the entrance access at 588 Charlotte Street. More specifically, Mr. McCallum noted that the recommendations within Staff Report CDS-23-077 did not address the proposed alterations to the red brick pillars and stone boundary wall at the entrance to 588 Charlotte Street. As identified in the report, the brick entrance pillars and boundary wall are heritage attributes within the designating by-law.

The Heritage Permit Application (the "Application") for 588 Charlotte Street indicates that the wall and pillars on Charlotte Street will be repaired and restored. It is further stated in the Application that "the entrance from Charlotte Street may have to be widened. If that is the case, the brick pillars will be carefully dismantled and reconstructed in new locations to permit access by emergency or other vehicles." It is also indicated that trees abutting the boundary wall on 588 Charlotte Street are proposed to be removed where they impact the wall's structural integrity. The proposal would result in direct impacts on heritage attributes.

The Application is not supported by any detailed information or materials to allow Staff to complete the required assessment of impacts resulting from the proposed changes. As a result, it is my opinion that the proposed changes should be refused.

In order to provide clear direction to the applicant on the proposed changes, it is recommended that Council include the following recommendations for the Application for 588 Charlotte Street, in addition to those moved by the Municipal Heritage Committee at their April 12, 2023 meeting:

- 1.2.6 The proposal to remove and widen the boundary wall opening and remove the red brick pillars at the entrance to 588 Charlotte Street be refused; and
  - 1.2.7 The proposal to remove healthy trees along the boundary wall on 588 Charlotte Street be refused.
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