



**June 20, 2023, 1:00 p.m.**

Council Members Present: Councillor Tim Balasiuk, Councillor Gary Burroughs, Councillor Wendy Cheropita, Councillor Maria Mavridis, Councillor Sandra O'Connor, Councillor Nick Ruller, Councillor Adriana Vizzari, Councillor Erwin Wiens, Lord Mayor Gary Zalepa

Staff Present: Marnie Cluckie - Chief Administrative Officer, Victoria Steele - Strategy & Government Relations Officer, Shaunna Arenburg - Deputy Clerk, Kyle Freeborn - Director of Corporate Services/ Treasurer, Rome D'Angelo - Director of Operations

Staff Absent: Kirsten McCauley - Director of Community and Development Services, Jay Plato - Fire Chief

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**1. CALL TO ORDER**

Lord Mayor Gary Zalepa called the meeting to order at 1:00 p.m.

**2. ADOPTION OF THE AGENDA**

Moved by: Councillor Gary Burroughs

Seconded by: Councillor Nick Ruller

That the agenda be adopted as presented.

Yea (9): Councillor Tim Balasiuk, Councillor Gary Burroughs, Councillor Wendy Cheropita, Councillor Maria Mavridis, Councillor Sandra O'Connor, Councillor Nick Ruller, Councillor Adriana Vizzari, Councillor Erwin Wiens, and Lord Mayor Gary Zalepa

**APPROVED (9 to 0)**

**3. CONFLICT OF INTEREST**

Councillor Gary Burroughs declared a conflict on this item. (Declared a conflict with Closed Session Item 3 as it pertained to himself.)

### **3.1 Councillor Gary Burroughs - CONFLICT OF INTEREST**

Declared a conflict with Closed Session Item 3 as it pertained to himself.

## **4. DELEGATIONS**

### **4.1 Jeff Sentineal - Memorandum - Expanding Caleche Operations - CAO-23-058**

Jeff Sentineal owner of Queens Royals Tours requested that both permits available be granted to him, and for him to have the ability to sublet them.

\*Clerk's note - the minutes were revised July 6, 2023 in order to capture that the delegate specifically requested the ability to sublet the licenses to Meghan Sentineal as reflected in the video\*

## **5. COMMITTEE MINUTES & REPORTS**

### **5.1 Memorandum - Expanding Caleche Operations - CAO-23-058**

\*Clerk's note - the minutes were revised July 6, 2023 in order to capture the discussion that proceeded the motion as reflected in the video\*

Council discussed and asked questions regarding the caleche licenses:

- allocating the licenses to three operators
- the status of non-use for Jeff Sentineal's licenses from the Region
- the Town licenses are to occupy land and are a separate process from the Region
- the Town licenses are to occupy space on the road with a horse and carriage
- there are currently two licenses to occupy Town land available
- clarified Council can grant the ability to sublet a license
- confirmed the recommendation states Laura Sentineal would receive three licenses as she has in the past
- confirmed the recommendation states Ronda Cave would receive one license

- confirmed the recommendation states that Jeff Sentineal would receive one license
- a one-year term for the three operators which will allow Council to reevaluate the allocations for next season.

Council discussion concluded at allowing Laura Sentineal of Sentineal Carriages to operate with three licenses, Ronda Cave to operate with one license, and Jeff Sentineal of Queen's Royal Tours be granted one license with Council's permission to sublet his one license to Meghan Sentineal.

Moved by: Councillor Maria Mavridis

Seconded by: Councillor Wendy Cheropita

That:

1.1 Council direct Staff to provide 1 of the 5 licences to occupy Town-owned land to 1000220148 Ontario Inc. (Rhonda Cave) to operate a Caleche service through the 2023 Season and the other licence to Queens Royal Tours for the period of one year and;

1.2 Council provides Staff delegated authority to execute the appropriate agreements to the three (3) operators including the subletting for the use of the five (5) Licences to Occupy Town-owned Land for the 2023 season.

Yea (8): Councillor Tim Balasiuk, Councillor Gary Burroughs, Councillor Wendy Cheropita, Councillor Maria Mavridis, Councillor Nick Ruller, Councillor Adriana Vizzari, Councillor Erwin Wiens, and Lord Mayor Gary Zalepa

Nay (1): Councillor Sandra O'Connor

**APPROVED (8 to 1)**

## **6. CLOSED SESSION**

Moved by: Councillor Wendy Cheropita

Seconded by: Councillor Nick Ruller

That Council proceed to go into a closed meeting under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees, specifically regarding personal matters about an identifiable individual relating to Council member(s); and

That Council proceed to go into a closed meeting under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees, specifically regarding personal matters about an identifiable individual relating to Staff member(s).

Yea (9): Councillor Tim Balasiuk, Councillor Gary Burroughs, Councillor Wendy Cheropita, Councillor Maria Mavridis, Councillor Sandra O'Connor, Councillor Nick Ruller, Councillor Adriana Vizzari, Councillor Erwin Wiens, and Lord Mayor Gary Zalepa

**APPROVED (9 to 0)**

Moved by: Councillor Nick Ruller

Seconded by: Councillor Adriana Vizzari

That Council proceed to go into a closed meeting under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees, specifically regarding personal matters about an identifiable individual relating to Council member(s).

Yea (8): Councillor Tim Balasiuk, Councillor Wendy Cheropita, Councillor Maria Mavridis, Councillor Sandra O'Connor, Councillor Nick Ruller, Councillor Adriana Vizzari, Councillor Erwin Wiens, and Lord Mayor Gary Zalepa

Conflict (1): Councillor Gary Burroughs

**APPROVED (8 to 0)**

Moved by: Councillor Maria Mavridis

Seconded by: Councillor Adriana Vizzari

That Council rise from a closed meeting under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees, specifically regarding personal matters about an identifiable individual relating to Council member(s) with no report; and

That Council rise from a closed meeting under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees, specifically regarding personal matters about an identifiable individual relating to Staff member(s) with no report.

Yea (7): Councillor Tim Balasiuk, Councillor Wendy Cheropita, Councillor Maria Mavridis, Councillor Sandra O'Connor, Councillor Adriana Vizzari, Councillor Erwin Wiens, and Lord Mayor Gary Zalepa

Absent (2): Councillor Gary Burroughs, and Councillor Nick Ruller

**APPROVED (7 to 0)**

Moved by: Councillor Wendy Cheropita

Seconded by: Councillor Erwin Wiens

That Council rise from closed meeting under Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees, specifically regarding personal matters about an identifiable individual relating to Council member(s) that the CAO proceed as directed in closed session.

Yea (7): Councillor Tim Balasiuk, Councillor Wendy Cheropita, Councillor Maria Mavridis, Councillor Sandra O'Connor, Councillor Adriana Vizzari, Councillor Erwin Wiens, and Lord Mayor Gary Zalepa

Absent (2): Councillor Gary Burroughs, and Councillor Nick Ruller

**APPROVED (7 to 0)**

## **7. BY-LAWS**

### **7.1 Proceedings By-law No. 5518-23**

Moved by: Councillor Tim Balasiuk

Seconded by: Councillor Erwin Wiens

5518-23 - A by-law to confirm the proceedings at the Council Meeting of the Corporation of the Town of Niagara-on-the-Lake on June 20, 2023.

Yea (7): Councillor Tim Balasiuk, Councillor Wendy Cheropita, Councillor Maria Mavridis, Councillor Sandra O'Connor, Councillor Adriana Vizzari, Councillor Erwin Wiens, and Lord Mayor Gary Zalepa

Absent (2): Councillor Gary Burroughs, and Councillor Nick Ruller

**APPROVED (7 to 0)**

## **8. ADJOURNMENT**

Moved by: Councillor Erwin Wiens

Seconded by: Councillor Adriana Vizzari

That this Council adjourn to the next regular meeting of June 27, 2023 and if a special meeting is required, it will be held at the call of the Lord Mayor.

Yea (7): Councillor Tim Balasiuk, Councillor Wendy Cheropita, Councillor Maria Mavridis, Councillor Sandra O'Connor, Councillor Adriana Vizzari, Councillor Erwin Wiens, and Lord Mayor Gary Zalepa

Absent (2): Councillor Gary Burroughs, and Councillor Nick Ruller

**APPROVED (7 to 0)**