



MUNICIPAL HERITAGE COMMITTEE MEETING MINUTES

July 12, 2023, 6:00 p.m.

Members Present: Drew Chapman - Chair, Amanda Demers - Vice Chair, Rita Trudeau, David Snelgrove, Brian Marshall, John Morley, Alexander Topps, Councillor Gary Burroughs

Members Absent: Councillor Tim Balasiuk

Staff Present: Denise Horne - Heritage Planner, Shannon Mista - Administrative Assistant

1. CALL TO ORDER

The meeting was called to order by Drew Chapman, Chair at 6:00 p.m.

2. ADOPTION OF AGENDA

Moved by Councillor Burroughs that the agenda be adopted as amended with the deferral of 325 King Street until the August 2, 2023, MHC meeting and with the addition of New Business 9.1 Proposal for a Pilot Program for Restoration and Protection of Two Ordnance Boundary Stones.

3. CONFLICT OF INTEREST

There were none.

4. PREVIOUS MINUTES

The June 7, 2023, minutes were received.

5. PRESENTATIONS

There were none.

6. ANNOUNCEMENTS

There were none.

7. CORRESPONDENCE

There were none.

8. BUSINESS

8.1 61 Melville Street - Review of Heritage Impact Assessment CDS-23-149

Denise Horne, Heritage Planner described the details of the Heritage Impact Assessment.

In attendance to represent the application were Ethan Laman from Upper Canada Consultants, Wayne Murray from Chapman Murray Architects and Dan Currie from MHBC, who briefly summarized the project, and answered a few questions.

The Committee reviewed the attached materials submitted as part of the review of the Heritage Impact Assessment for the suggested mitigation and conservation measures for the proposed development within the existing historic Dock Area neighbourhood.

Motion moved by Amanda Demers that the following recommendations be considered by Council.

1.1.1 the installation of a plaque on the proposed building, or within the landscaped gardens, to acknowledge the history of the building that is proposed for demolition and its relationship to the larger historic Dock Area;

1.1.2 Juliet-type balconies are added to the north elevation (facing the waterfront) to enhance the historic relationship to the waterfront; and

1.1.3 Window treatment be included on the rear (west) elevation of the proposed building to encourage a relationship with the residential area of the Dock Area neighbourhood.

1.1.4 That natural stone skirting be utilized with split face natural rubble; and

1.1.5 Waste management plan be considered.

APPROVED AS AMENDED

8.2 433 Regent Street - Heritage Permit Application Revised Drawing Submission (File No. HER-10-2023) - CDS-23-154

Denise Horne, Heritage Planner described the details of the Heritage Permit Application Revised Drawings Submission.

The homeowner Jonathan Sobol was present to answer questions on the application.

The Committee reviewed the attached materials submitted as part of the Heritage Permit Application Revised Drawings for the construction of a rear addition to the existing historic dwelling.

Motion moved by Councillor Burroughs that the committee is satisfied with the elevation drawings that have been put forward for 433 Regent Street - Heritage Permit Application - CDS-23-100 be approved.

APPROVED

8.3 Notice of Intent to Demolish - 325 King Street (Parliament Oak School) - Additional Information - CDS-23-158

Deferred until the August 2, 2023, MHC meeting.

8.4 Request for Comments - Cenotaph Restoration Plan CDS-23-148

Denise Horne, Heritage Planner described the details of the Cenotaph Restoration Plan.

The Committee reviewed the attached materials submitted as part of the review for the Cenotaph Restoration Plan.

The Committee had a discussion in detail and came up with the following recommendations to staff:

- Consider updating galvanized pipes;
- Consider opportunities for electronic donations;
- Consider removing parging on stone plinth at a future date;
- Staff should review the Town's Asset Management Plan to confirm that the Cenotaph is included.

APPROVED

9. NEW BUSINESS

9.1 Proposal for a Pilot Program for Restoration and Protection of Two Ordnance Boundary Stones

A motion was brought forward by David Snelgrove and Alexander Topps that a working group is started for the raising and restoration of two ordnance boundary stones.

The committee discussed and it was recommended that the Committee direct staff to set up a walking tour so that the committee can see the stones and get familiar with the history.

APPROVED

10. NEXT MEETING DATE

11. ADJOURNMENT

Adjournment unanimously took place at 8:06 p.m.