



1593 Four Mile Creek Road  
P.O. BOX 100, Virgil, ON L0S 1T0  
905-468-3266 • FAX: 905-468-2959

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## The Corporation of the Town of Niagara-on-the-Lake Information Report to Council

**SUBJECT:** Requests for Letters of Municipal Significance – August 2023  
**DATE:** 2023-07-25  
**REPORT #:** CAO-23-064  
**PREPARED BY:** Shaunna Arenburg  
**DEPARTMENT:** CAO/Administration

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### BACKGROUND INFORMATION

In order to secure a Special Occasion Permit for public events, the Alcohol and Gaming Commission of Ontario (AGCO) regulations state that; “A municipal resolution or a letter from a designated municipal official (e.g., a Municipal Clerk), designating the event as ‘municipally significant’ is required”. All the listed events have applied for a Special Event Permit from the Town and have submitted the required documentation.

The events requiring identification as “municipally significant” to finalize their permits with the AGCO) are listed below:

#### **The Champagne Showgirls**

What: Performing arts show with dancing and singing.

When: August 12, 2023, 7:30 pm to 9:30 pm

Where: 14 Anderson Lane, Community Centre

Recurring Event: No

Expected Attendance: 50

Road Closures: No

Services Requested of the Town: None

#### **Peach Festival**

What: An on-street festival celebration of Niagara-on-the-Lake's agricultural and chamber merchant community by highlighting one of its best fruits, the peach! Guests have a chance to shop at over 30 vendors, eat, and enjoy the historic district.

When: August 12, 2023, 6:00 am to 10:00 pm

Where: Queen Street between King St. to Gate St.

Recurring Event: Yes

Expected Attendance: 1000

Road Closures: Yes, Queen Street from King Street to Gate Street 6 am – 10 pm

Services Requested of the Town: Road Closure, 16-20 Traffic Cones, 16-20 Barricades, 10 Garbage Bins, and Public Washrooms.

### **Shades of Rose**

What: An outdoor community dinner celebrating the peach harvest and rose wine.

When: August 13, 2023, 4:00 pm to 11:00 pm

Where: Queen Street between King St. to Regent St.

Recurring Event: Yes, previously called Shades of Summer.

Expected Attendance: 950

Road Closures: Yes, Queen Street from King Street to Regent Street from 6 am – 12 am

Services Requested of the Town: Road Closure, 12 Traffic Cones, 12 Barricades, and Public Washrooms.

### **Wall of Fame Ceremony**

What: Ceremony to unveil this year's inductees to the Niagara-on-the-Lake Sports Wall of Fame

When: August 18, 2023, 3:00 pm to 11:00 pm

Where: 1565 Four Mile Creek Road, Meridian Credit Union Arena

Recurring Event: Yes

Expected Attendance: 100

Road Closures: No

Services Requested of the Town: None

### **Moonlight Picnic 2023**

What: Fundraising Picnic where people bring their own pre-made food.

When: September 8, 2023, 6:00 pm to 10:00 pm

Where: 247 Ricardo Street, Niagara Pumphouse Arts Centre

Recurring Event: Yes

Expected Attendance: 300

Road Closures: No

Services Requested of the Town: Four garbage bins to be provided.

## **NEXT STEP / CONCLUSION**

A declaration from Town Council is required to identify the above as events of municipal significance. A proposed motion is attached in **Appendix I**, which would grant Staff the authority to issue a letter of municipal significance for the Champagne Showgirls, the Peach Festival, the Shades of Rose dinner, the Wall of Fame Ceremony, and the Moonlight Picnic events.

## **ATTACHMENTS**

- **Appendix I** – Motion for Declaring the August 2023 and September 8<sup>th</sup> Events Municipally Significant