



Town of Niagara-on-the-Lake

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REPORT #: CAO-23-036
COMMITTEE DATE: 2023-03-21
DUE IN COUNCIL: 2023-03-28
REPORT TO: COTW-General
SUBJECT: Appointment of a Member to the Niagara District Airport Commission

1. RECOMMENDATION

It is respectfully recommended that:

- 1.1 Council approves the citizen appointment of Terrance Nord as a Commissioner on the Niagara District Airport Commission representing The Corporation of the Town of Niagara-on-the-Lake (the "Town") for the 2022-2026 Council term; and
- 1.2 Council directs the Lord Mayor and Town Clerk to sign the corresponding By-law related to the appointment of the Committee.

2. EXECUTIVE SUMMARY

This report provides a recommendation regarding a citizen appointment to the Niagara District Airport Commission. At a previous Council meeting, Councillor Erwin Wiens was appointed as the Town-of-Niagara-on-the-Lake Council representative.

3. PURPOSE

The purpose of this report is to advise Town Council of the Nominating Committee recommendations concerning citizen appointments to the Niagara District Airport Commission. Each partner municipality will present their respective appointments concurrently as the Niagara District Airport Commission (NDAC) is eager to commence its term.

4. BACKGROUND

As per the *Municipal Operating Agreement* governing the Niagara District Airport Commission and the Niagara District Airport (NDA) operations, the NDAC comprises nine members representing three municipal partners. This includes three elected municipal Councillors (one from each municipality) and community representatives appointed by each Council as follows:

- three (3) City of St. Catharines,
- two (2) City of Niagara Falls, and
- one (1) Town of Niagara-on-the-Lake.

The Nominating Committee, composed of members of the Airport Liaison Committee (ALC), including the Mayors and Chief Administrative Officers (CAOs) of all three municipalities, was formed to review all applications to create a skills-based Commission to support the operations of the Niagara District Airport. This included individuals with a background in supporting the

strategic growth of the facility, tourism, aviation, human resources/legal, economic development and finance or similar expertise.

5. DISCUSSION / ANALYSIS

The Nominating Committee thoroughly reviewed a total of 32 applications (7 from the Town of Niagara-on-the-Lake). While the Nominating Committee has reviewed and unanimously recommended the group of six individuals, each respective municipality is only responsible for approving the individuals nominated via their specified municipal allotment. Appointments are recommended as follows:

- St. Catharines (3): Trecia McLennon, Mark Steinman, Greg Wight
- Niagara Falls (2): Ann Marie Nitsopoulos, John Ventresca
- Niagara-on-the-Lake (1): Terrance Nord

The applicants recommended for appointment collectively capture skills and abilities covering the fields of finance, leadership, tourism, aviation, economic and business development.

6. STRATEGIC PLAN

The content of this report supports the following Strategic Plan initiatives:

Pillar(s)

1. Protect Distinctive Community Assets

Objective(s)

1.1 Preserve unique community elements

Tactic(s)

1.1 a) Review all existing studies that apply to community asset management and heritage protection, and create a prioritized action plan

Pillar(s)

5. Strengthen 2-way Communications

Objective(s)

5.3 Strengthen communications delivery methods

Tactic(s)

2.3 a) Determine priorities relating to economic development, environmental stewardship, and tourism

7. OPTIONS

- 7.1 **Option 1:** Council approves the recommendations of this report. **(Recommended)**
- 7.2 **Option 2:** Council amends the recommendations of this report. **(Not Recommended)**

8. FINANCIAL IMPLICATIONS

There are no financial implications to this report.

9. ENVIRONMENTAL IMPLICATIONS

There are no environmental implications to this report.

10. COMMUNICATIONS

Recruitment advertisements were placed in three local newspapers. In addition, recruitment information was available on the Town's website, and advertising was done through the Town's social media channels.

Pending approval of this report, the Town will notify the successful applicant, and the Niagara District Airport Commission will immediately connect with the new Commissioners to begin the orientation and onboarding process.

11. CONCLUSION

The Nominating Committee spent significant time evaluating and recommending citizen appointments from each municipality. The Nominating Committee strongly believes the recommended applicants collectively capture the required skill sets. Each candidate provides an area of expertise that will enable the Niagara District Airport Commission to continue to thrive. Therefore, Staff respectfully requests Council's support in approving the recommendations contained in this report.

12. PREVIOUS REPORTS

- Not applicable

13. APPENDICES

- Not applicable

Respectfully submitted:

Prepared by:



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Town Clerk / Manager of Legislative
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Submitted by:



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